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Tender

Cleaning Services - Broadland District Council

Broadland District Council

F02: Contract notice

Notice identifier: 2025/S 000-006325

Procurement identifier (OCID): ocds-h6vhtk-04e542

Published 20 February 2025, 3:26pm

Section I: Contracting authority

I.1) Name and addresses

Broadland District Council

The Horizon Centre, Peachman Way, Broadland Business Park

Norwich

NR7 0WF

Contact

Iain Wilkinson

Email

procurement@eastsuffolk.gov.uk

Country

United Kingdom

NUTS code

UKH15 - Norwich and East Norfolk

Internet address(es)

Main address

<http://eastsuffolk.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.in-tendhost.co.uk/eastsuffolk/aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning Services - Broadland District Council

Reference number

2579-PPT-O

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Broadland District Council ("The Council"), owns a variety of residential property and office assets across the Broadland District Council region of Norfolk and is now seeking to bids from potential contractors to consolidate a range of cleaning contracts to improve quality, resilience and costs of service. This tender is split into three lots, Lot 1 office Cleaning, Lot 2 for Temporary accommodation and Lot 3 Public Toilets.

II.1.5) Estimated total value

Value excluding VAT: £201,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Office Cleaning

Lot No

1

II.2.2) Additional CPV code(s)

- 90919000 - Office, school and office equipment cleaning services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Lot 1 - Office cleaning Carrowbreck - Office Broadland Food Innovation Centre - Office

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £48,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Accommodation Cleaning

Lot No

2

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Lot 2 – Temporary Accommodation Cleaning Services
Houses of Multiple Occupation –
Temporary Accommodation Dereham Road – Temporary Accommodation Single
Households – Temporary Accommodation

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £78,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Public Toilet Cleaning

Lot No

3

II.2.2) Additional CPV code(s)

- 90900000 - Cleaning and sanitation services

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Cleaning services at public toilets at the sites listed in the part A Invitation to Tender.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £75,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 7 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

21 March 2025

Local time

12:00pm

Place

As stated in the tender documents.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

WC2A 2LL

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

As in Public Contract Regulations 2015.