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Tender

Tate - Provision of Membership Communication Services for Tate Members

Tate

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-006322

Procurement identifier (OCID): ocds-h6vhtk-060da5

Published 23 January 2026, 3:47pm

Scope

Description

This tender seeks a supplier to deliver our monthly and weekly programme of printed membership communications, in addition to ad hoc mailing campaigns, to support Tate's ambition to continue growing and retaining our membership.

Total value (estimated)

- £300,000 excluding VAT
- £360,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 July 2026 to 30 June 2029
- Possible extension to 30 June 2031
- 5 years

Description of possible extension:

Extensions will be taken up dependent on supplier performance.

Main procurement category

Services

CPV classifications

- 79570000 - Mailing-list compilation and mailing services

Contract locations

- UK - United Kingdom

Participation

Legal and financial capacity conditions of participation

Insurances - The requirement is £1m for public liability, £1m employers' liability (compulsory insurance), £1m professional indemnity insurance and £1m product liability insurance.

Financial Stability - Liquidity Test (Acid Test), (Current Assets - Stock) / Current Liabilities.

From the latest 2 years accounts, the average result of the Test should be 0.8 or greater e.g. Y1 - 1.3, Y2 - 1.6 equals an average of 1.45. Please provide your last 2 years accounts so that Tate can independently verify that you meet this threshold.

Technical ability conditions of participation

Case Study examples - Please provide 2 case study examples, undertaken in the last 5 years, of providing similar work.

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

13 February 2026, 12:00pm

Tender submission deadline

20 February 2026, 5:00pm

Submission address and any special instructions

<https://secure.marketdojo.com/signup>

The invite code to use is F0A0FEB2C0.

If you experience any difficulty in registering or participating, contact the HelpDojo live chat or procurement@tate.org.uk

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

24 March 2026

Award criteria

| Name | Type | Weighting |
|-------------|-------------|------------------|
| Cost | Cost | 60% |
| Quality | Quality | 40% |

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Contracting authority

Tate

- Public Procurement Organisation Number: PVXL-7942-GJXJ

Tate, Millbank

London

SW1P 4RG

United Kingdom

Email: procurement@tate.org.uk

Region: UKI32 - Westminster

Organisation type: Public authority - central government

