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Tender

Cleaning Services - South Norfolk Council

South Norfolk Council

F02: Contract notice

Notice identifier: 2025/S 000-006322

Procurement identifier (OCID): ocds-h6vhtk-04e541

Published 20 February 2025, 3:24pm

Section I: Contracting authority

I.1) Name and addresses

South Norfolk Council

The Horizon Centre, Peachman Way, Broadland Business Park

Norwich

NR7 0WF

Contact

Iain Wilkinson

Email

procurement@eastsoffolk.gov.uk

Country

United Kingdom

NUTS code

UKH17 - Breckland and South Norfolk

Internet address(es)

Main address

<http://eastsuffolk.gov.uk>

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.in-tendhost.co.uk/eastsuffolk.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning Services - South Norfolk Council

Reference number

2572-PPT-O

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

South Norfolk Council ("The Council"), owns a variety of residential property and office assets across the South Norfolk and Broadland District Council regions of Norfolk and is now seeking bids from potential contractors to consolidate a range of cleaning contracts to improve quality, resilience, and costs of service. This tender is split into two lots, Lot 1 office Cleaning and Lot 2 for Temporary accommodation.

II.1.5) Estimated total value

Value excluding VAT: £246,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Office Cleaning

Lot No

1

II.2.2) Additional CPV code(s)

- 90919200 - Office cleaning services

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk

II.2.4) Description of the procurement

South Norfolk Council owns a variety of residential property and office assets across the South Norfolk and Broadland District Council regions of Norfolk and is now seeking bids from potential contractors to consolidate a range of cleaning contracts to improve quality, resilience, and costs of service, in this instance: Ketteringham Depot - Office Appendix B Business Centres as per tender documents The Boathouse at Wisbech

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £168,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Temporary Accommodation Cleaning

Lot No

2

II.2.2) Additional CPV code(s)

- 90911100 - Accommodation cleaning services

II.2.3) Place of performance

NUTS codes

- UKH17 - Breckland and South Norfolk

II.2.4) Description of the procurement

South Norfolk Council owns a variety of residential property across the South Norfolk and Broadland District Council regions of Norfolk and is now seeking bids from potential contractors to consolidate a range of cleaning contracts to improve quality, resilience, and costs of service. This lot relates to temporary accommodation cleaning in a variety of sites as listed in the appendices listed in the Invitation to Tender Part A document.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £78,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2028

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Selection criteria as stated in the procurement documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 7 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

21 March 2025

Local time

12:00pm

Place

As stated in the tender documents

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

WC2A 2LL

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

As detailed in the Public Contract Regulations 2015