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Tender

## **Cleaning Services - South Norfolk Council**

South Norfolk Council

F02: Contract notice

Notice identifier: 2025/S 000-006322

Procurement identifier (OCID): ocds-h6vhtk-04e541

Published 20 February 2025, 3:24pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Norfolk Council

The Horizon Centre, Peachman Way, Broadland Business Park

Norwich

NR7 0WF

#### **Contact**

Iain Wilkinson

#### **Email**

[procurement@eastssuffolk.gov.uk](mailto:procurement@eastssuffolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH17 - Breckland and South Norfolk

**Internet address(es)**

Main address

<http://eastsuffolk.gov.uk>

**I.3) Communication**

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.in-tendhost.co.uk/eastsuffolk.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cleaning Services - South Norfolk Council

Reference number

2572-PPT-O

#### **II.1.2) Main CPV code**

- 90910000 - Cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

South Norfolk Council ("The Council"), owns a variety of residential property and office assets across the South Norfolk and Broadland District Council regions of Norfolk and is now seeking bids from potential contractors to consolidate a range of cleaning contracts to improve quality, resilience, and costs of service. This tender is split into two lots, Lot 1 office Cleaning and Lot 2 for Temporary accommodation.

#### **II.1.5) Estimated total value**

Value excluding VAT: £246,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Office Cleaning

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 90919200 - Office cleaning services

## **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

## **II.2.4) Description of the procurement**

South Norfolk Council owns a variety of residential property and office assets across the South Norfolk and Broadland District Council regions of Norfolk and is now seeking bids from potential contractors to consolidate a range of cleaning contracts to improve quality, resilience, and costs of service, in this instance: Ketteringham Depot - Office Appendix B Business Centres as per tender documents The Boathouse at Wisbech

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £168,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2025

End date

31 August 2028

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Temporary Accommodation Cleaning

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 90911100 - Accommodation cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

### **II.2.4) Description of the procurement**

South Norfolk Council owns a variety of residential property across the South Norfolk and Broadland District Council regions of Norfolk and is now seeking bids from potential contractors to consolidate a range of cleaning contracts to improve quality, resilience, and costs of service. This lot relates to temporary accommodation cleaning in a variety of sites as listed in the appendices listed in the Invitation to Tender Part A document.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £78,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2025

End date

31 August 2028

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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# **Section III. Legal, economic, financial and technical information**

## **III.1) Conditions for participation**

### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents

### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 March 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 7 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

21 March 2025

Local time

12:00pm

Place

As stated in the tender documents

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Courts of Justice

WC2A 2LL

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

As detailed in the Public Contract Regulations 2015