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Tender

## **Facilities Management**

Midlothian Council

F02: Contract notice

Notice identifier: 2024/S 000-006302

Procurement identifier (OCID): ocds-h6vhtk-043d41

Published 27 February 2024, 4:29pm

The closing date and time has been changed to:

**17 April 2024, 12:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Midlothian Council

Midlothian House, Buccleuch Street

Dalkeith

EH22 1DN

#### **Contact**

Steven Carvel

#### **Email**

[steven.carvel@midlothian.gov.uk](mailto:steven.carvel@midlothian.gov.uk)

**Telephone**

+44 1312707500

**Country**

United Kingdom

**NUTS code**

UKM73 - East Lothian and Midlothian

**Internet address(es)**

Main address

<http://www.midlothian.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00336](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00336)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=759263>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/authority/noticecreate/Question602.aspx?ID=759263>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Facilities Management

Reference number

MID-23-33

#### **II.1.2) Main CPV code**

- 45259000 - Repair and maintenance of plant

#### **II.1.3) Type of contract**

Works

#### **II.1.4) Short description**

Facilities Management of Council Assets

#### **II.1.5) Estimated total value**

Value excluding VAT: £10,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79993100 - Facilities management services

### **II.2.3) Place of performance**

NUTS codes

- UKM73 - East Lothian and Midlothian

Main site or place of performance

Midlothian

### **II.2.4) Description of the procurement**

Provide Facilities Management Services

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £10,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

96

This contract is subject to renewal

Yes

Description of renewals

5 year contract with 3 additional one year extension options

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 6

Objective criteria for choosing the limited number of candidates:

SPD selection criteria

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Selection criteria as stated in the procurement documents

##### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

The Authority will use Experian to check the financial viability stability / risks associated with a Tenderer, and require that they have at

least a score of 51 out of 100 or 'Below Average Risk'. Failing that, the Authority will use reasonable measures to ensure that appointing

the Tenderer does not provide an elevated risk in terms of their financial stability and will request such information as may be reasonable

necessary to ascertain that.

##### **III.1.3) Technical and professional ability**

Minimum level(s) of standards possibly required

The Authority will use Experian to check the financial viability stability / risks associated with a Tenderer, and require that they have at

least a score of 51 out of 100 or 'Below Average Risk'. Failing that, the Authority will use reasonable measures to ensure that appointing

the Tenderer does not provide an elevated risk in terms of their financial stability and will request such information as may be reasonable

necessary to ascertain that.

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

16 April 2024

Local time

12:00pm

Changed to:

Date

17 April 2024

Local time

12:00pm

See the [change notice](#).

**IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

30 April 2024

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 26 June 2024

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=759263](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=759263).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

The Contracting Authority does not intend to include a sub-contract clause as part of community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

It is anticipated that any sub contract requirements will be minimal and the main contractor will manage those suppliers accordingly.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

Commitment to support Modern Apprentices and additional Community Wealth Building criteria as built into the ITT.

(SC Ref:759263)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=759263](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=759263)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

Country

United Kingdom



