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Tender

## **Probation Practitioner Level 3 Apprenticeship**

Ministry of Justice

F02: Contract notice

Notice identifier: 2025/S 000-006299

Procurement identifier (OCID): ocds-h6vhtk-04e533

Published 20 February 2025, 3:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Ministry of Justice

102 Petty France

London

SW1H 9AJ

#### **Email**

[mojprocurementlearninganddevelopment@justice.gov.uk](mailto:mojprocurementlearninganddevelopment@justice.gov.uk)

#### **Telephone**

+44 02033343555

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/ministry-of-justice>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://ministryofjusticecommercial.bravosolution.co.uk/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://ministryofjusticecommercial.bravosolution.co.uk/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Probation Practitioner Level 3 Apprenticeship

#### **II.1.2) Main CPV code**

- 80000000 - Education and training services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Ministry of Justice (MoJ) works to protect the public and reduce reoffending and has responsibility for various parts of the justice system, including the courts, prisons, probation services and attendance centres. MoJ works in partnership with other government departments and agencies to reform the criminal justice system, to serve the public and support the victims of crime.

In support of MoJ, His Majesty's Prison and Probation Service (HMPPS) employs Probation Support Officers (PSO) that play a crucial role in the criminal justice system, primarily responsible for supervising offenders who are serving community or custodial sentences.

HMPPS are looking for training providers to develop aspects of the syllabus, as HMPPS will develop several learning outcomes. The training providers will also be required to deliver the Probation Practitioner Level 3 apprenticeship. This is a new requirement and replaces the Level three Diploma in Probation Practice.

The apprenticeship will be part delivered by His Majesty's Probation and Prison Service (HMPPS) and part delivered by apprenticeship providers. Each learner will complete the course over an 18-month period, followed by an End Point Assessment (EPA) which could take up to 6 months.

The contract duration will be 6 years, learners will be enrolled over the first 4 years. Then the final 2 years will enable those learners to complete the course.

The funding band set by IFATE (Institute for Apprenticeships and Technical Education) is a maximum £5,000 per learner. Current forecasts project 3,990 learners will require the

training over the course of the contract. The overall estimated value is £19,998,000.

The tender will be split into two lots

Lot 1 covers the following regions:

North East, East & West Midlands, North West, Yorkshire & the Humber, Greater Manchester

Lot 2 covers the following regions:

South West, South Central, Kent, Surrey, Sussex, East of England, London & Wales

#### **II.1.5) Estimated total value**

Value excluding VAT: £19,998,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 80000000 - Education and training services
- 80530000 - Vocational training services

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

#### **II.2.4) Description of the procurement**

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responsibility for various parts of the justice system, including the courts, prisons, probation services and attendance centres. MoJ works in partnership with other government departments and agencies to reform the criminal justice system, to serve the public and support the victims of crime.

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 March 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

26 March 2025

Local time

2:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court of England and Wales

Royal Courts of Justice, Strand

London

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

Ministry of Justice will incorporate a 10 calendar day Standstill Period following electronic notification to successful and unsuccessful bidders of the award decision.

Any comments should be communicated through the Ministry of Justice eSourcing portal.