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Tender

## **Supply of a Registration Service Management System (for the booking and administration of services relating to statutory registration of Births, Deaths, Ceremonies and associated services)**

Gloucestershire County Council

F02: Contract notice

Notice identifier: 2025/S 000-006298

Procurement identifier (OCID): ocds-h6vhtk-04e532

Published 20 February 2025, 3:04pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Gloucestershire County Council

Shire Hall

Gloucester

GL1 2TG

#### **Email**

[strategicprocurementteam@gloucestershire.gov.uk](mailto:strategicprocurementteam@gloucestershire.gov.uk)

#### **Country**

United Kingdom

**Region code**

UKK13 - Gloucestershire

**Internet address(es)**

Main address

<https://www.gloucestershire.gov.uk>

Buyer's address

<https://www.gloucestershire.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of a Registration Service Management System (for the booking and administration of services relating to statutory registration of Births, Deaths, Ceremonies and associated services)

Reference number

DN763239

#### **II.1.2) Main CPV code**

- 72000000 - IT services: consulting, software development, Internet and support

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Gloucestershire County Council (GCC) is seeking a supplier for the Supply of a Registration Service Management System for the booking and administration of services relating to statutory registration of Births, Deaths, Ceremonies and associated services.

The Registration system is the main ICT system used by Gloucestershire Registration Service (GRS).

The contract term will be for a period of 4 years with the option to extend for up to 2 years.

#### **II.1.5) Estimated total value**

Value excluding VAT: £225,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 72000000 - IT services: consulting, software development, Internet and support

## **II.2.3) Place of performance**

NUTS codes

- UKK13 - Gloucestershire

## **II.2.4) Description of the procurement**

Gloucestershire County Council (GCC) is seeking a supplier for the Supply of a Registration Service Management System for the booking and administration of services relating to statutory registration of Births, Deaths, Ceremonies and associated services.

The Registration system is the main ICT system used by Gloucestershire Registration Service (GRS).

The contract term will be for a period of 4 years with the option to extend for up to 2 years.

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk/> using project reference DN763239

## **II.2.5) Award criteria**

Quality criterion - Name: Selection Questionnaire (SQ) / Weighting: Pass/Fail

Quality criterion - Name: Requirements Register / Weighting: Pass/Fail

Quality criterion - Name: Quality / Weighting: 60

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 30

## **II.2.6) Estimated value**

Value excluding VAT: £225,000

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

From the initial 4 year contract there is a potential option to extend for up to 2 years, total potential length of contract is 6 years.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

In the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 March 2025

Local time

12:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.7) Conditions for opening of tenders**

Date

21 March 2025

Local time

12:00pm

Place

Gloucestershire county council procurement portal

Information about authorised persons and opening procedure

On tender deadline, dedicated verifiers from the legal team who are independent of the evaluation, will review and release all submissions and send a notification to the dedicated procurement officer before evaluation can commence. The procurement officer will forward the quality submissions to evaluators and will only release price submissions after all quality questions have been evaluated and scores received by the procurement officer.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Gloucestershire County Council Gloucester

Gloucester

Country

United Kingdom