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Tender

Supply of a Registration Service Management System (for the booking and administration of services relating to statutory registration of Births, Deaths, Ceremonies and associated services)

Gloucestershire County Council

F02: Contract notice

Notice identifier: 2025/S 000-006298

Procurement identifier (OCID): ocds-h6vhtk-04e532

Published 20 February 2025, 3:04pm

Section I: Contracting authority

I.1) Name and addresses

Gloucestershire County Council

Shire Hall

Gloucester

GL1 2TG

Email

strategicprocurementteam@gloucestershire.gov.uk

Country

United Kingdom

Region code

UKK13 - Gloucestershire

Internet address(es)

Main address

<https://www.goucestershire.gov.uk>

Buyer's address

<https://www.goucestershire.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.supplyingthesouthwest.org.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Supply of a Registration Service Management System (for the booking and administration of services relating to statutory registration of Births, Deaths, Ceremonies and associated services)

Reference number

DN763239

II.1.2) Main CPV code

- 72000000 - IT services: consulting, software development, Internet and support

II.1.3) Type of contract

Services

II.1.4) Short description

Gloucestershire County Council (GCC) is seeking a supplier for the Supply of a Registration Service Management System for the booking and administration of services relating to statutory registration of Births, Deaths, Ceremonies and associated services.

The Registration system is the main ICT system used by Gloucestershire Registration Service (GRS).

The contract term will be for a period of 4 years with the option to extend for up to 2 years.

II.1.5) Estimated total value

Value excluding VAT: £225,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72000000 - IT services: consulting, software development, Internet and support

II.2.3) Place of performance

NUTS codes

- UKK13 - Gloucestershire

II.2.4) Description of the procurement

Gloucestershire County Council (GCC) is seeking a supplier for the Supply of a Registration Service Management System for the booking and administration of services relating to statutory registration of Births, Deaths, Ceremonies and associated services.

The Registration system is the main ICT system used by Gloucestershire Registration Service (GRS).

The contract term will be for a period of 4 years with the option to extend for up to 2 years.

Tenders or requests to participate must be submitted electronically via

<https://www.supplyingthesouthwest.org.uk/> using project reference DN763239

II.2.5) Award criteria

Quality criterion - Name: Selection Questionnaire (SQ) / Weighting: Pass/Fail

Quality criterion - Name: Requirements Register / Weighting: Pass/Fail

Quality criterion - Name: Quality / Weighting: 60

Quality criterion - Name: Social Value / Weighting: 10

Price - Weighting: 30

II.2.6) Estimated value

Value excluding VAT: £225,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

72

This contract is subject to renewal

Yes

Description of renewals

From the initial 4 year contract there is a potential option to extend for up to 2 years, total potential length of contract is 6 years.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

In the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

21 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

21 March 2025

Local time

12:00pm

Place

Gloucestershire county council procurement portal

Information about authorised persons and opening procedure

On tender deadline, dedicated verifiers from the legal team who are independent of the evaluation, will review and release all submissions and send a notification to the dedicated procurement officer before evaluation can commence. The procurement officer will forward the quality submissions to evaluators and will only release price submissions after all quality questions have been evaluated and scores received by the procurement officer.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Gloucestershire County Council Gloucester

Gloucester

Country

United Kingdom