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Tender

Programme Manager for Holiday Activities and Food service for Young People

Birmingham City Council

F02: Contract notice

Notice identifier: 2021/S 000-006280

Procurement identifier (OCID): ocids-h6vhtk-029ffa

Published 26 March 2021, 5:20pm

Section I: Contracting authority

I.1) Name and addresses

Birmingham City Council

10 Woodcock Street

Birmingham

B4 7WB

Contact

Corporate Procurement Services

Email

etendering@birmingham.gov.uk

Telephone

+44 1214648000

Fax

+44 1213037322

Country

United Kingdom

NUTS code

UKG31 - Birmingham

Internet address(es)

Main address

www.finditinbirmingham.com

Buyer's address

www.in-tendhost.co.uk/birminghamcc

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.in-tendhost.co.uk/birminghamcc

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.in-tendhost.co.uk/birminghamcc

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Programme Manager for Holiday Activities and Food service for Young People

Reference number

P0772

II.1.2) Main CPV code

- 72224000 - Project management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

The Council wishes to establish a contract for the programme management of Holiday Activities and Food Programme 2021. Key objectives of the contractAs a result of attending this provision, we want children who attend to:• eat more healthily over the school holidays;• be more active during the school holidays;• take part in engaging and enriching activities which support the development of resilience, character and wellbeing along with their wider educational attainment;• be safe and not to be socially isolated;• have a greater knowledge of health and nutrition; and• be more engaged with school and other local services.Programme Management: The organisation which will work in partnership with the Council to coordinate existing and new provision shall deliver the below:1. Programme Management/Governance2. Programme Design and Development3. Programme Delivery management and coordination4. Programme Standards and Assurance

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72224000 - Project management consultancy services
- 79400000 - Business and management consultancy and related services
- 79411100 - Business development consultancy services
- 79410000 - Business and management consultancy services

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

II.2.4) Description of the procurement

The Council wishes to establish a contract for the programme management of Holiday Activities and Food Programme 2021. Key objectives of the contractAs a result of attending this provision, we want children who attend to:• eat more healthily over the school holidays;• be more active during the school holidays;• take part in engaging and enriching activities which support the development of resilience, character and wellbeing along with their wider educational attainment;• be safe and not to be socially isolated;• have a greater knowledge of health and nutrition; and• be more engaged with school and other local services.

Programme Management: The organisation which will work in partnership with the Council to coordinate existing and new provision shall deliver the below:

1. Programme Management/Governance
2. Programme Design and Development
3. Programme Delivery management and coordination
4. Programme Standards and Assurance

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

6

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Details provided in the tender documentation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Details provided in the tender documentation

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

19 April 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

19 April 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The Council has been allocated a grant of £8.1m to coordinate and facilitate healthy food and enriching activities to disadvantaged children in Birmingham who are eligible for Free School Meals. The funding is available for activities in the Easter, Summer and Christmas school holidays. This Procurement seeks a Programme management enabling partner for the detailed planning, preparation and overall management for the delivery of the Summer and Christmas programme. The contract will commence in the first week of June 2021 to enable the planning of programme delivery in the school summer and Christmas holiday periods. . The contract may be extended to cover Easter 2022 in April 2022 subject to funding and contract performance. This procurement falls under the Light Touch Regime Design Procedure and the procurement process will be based on the open procedure. There will be an initial Selection Stage (due diligence assessment), with suppliers failing this stage not taken through to the tender evaluation stage. The Council will be using its free to use e-tendering system (in-tend) for the administration of this procurement process and potential suppliers must register with the system to be able to express an interest. If you wish to express an interest in this opportunity please click on the following link to access <https://in-tendhost.co.uk/birminghamcc/> and submit your details to register. You will then be sent details on how to log on which will enable you to download all relevant Invitation to Tender (ITT) documentation. If you are unable to register with In-tend or have any questions or problems on how to use this web site please either email us at: cps@birmingham.gov.uk or call CPS Helpdesk on 0121 464 8000. Your completed tender submission should be returned by noon on 19th April 2021 via the 'in-tend' system <https://in-tendhost.co.uk/birminghamcc>

VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC2A 2LL

Telephone

+44 2079477882

Country

United Kingdom

