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Tender

## **CC5781 Production and Event Management Services for LBTH**

Tower Hamlets

F02: Contract notice

Notice identifier: 2024/S 000-006278

Procurement identifier (OCID): ocids-h6vhtk-043d32

Published 27 February 2024, 2:47pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Tower Hamlets

Mulberry Place, 5 Clove Crescent, Town Hall

London

E14 2BG

#### **Contact**

Mr Neil Ward

#### **Email**

[Neil.Ward@towerhamlets.gov.uk](mailto:Neil.Ward@towerhamlets.gov.uk)

#### **Telephone**

+44 2073645000

#### **Country**

United Kingdom

**Region code**

UK14 - Inner London – East

**Internet address(es)**

Main address

<http://www.towerhamlets.gov.uk>

Buyer's address

<http://www.towerhamlets.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=67b86ad9-bfd4-ee11-8127-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CC5781 Production and Event Management Services for LBTH

Reference number

DN712040

#### **II.1.2) Main CPV code**

- 92330000 - Recreational-area services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Tower Hamlets is seeking an experienced outdoor production and events management company to support the Tower Hamlets Arts, Parks & Events Team with the delivery of council-organised events and to provide occasional support to the duty management of corporate, commercial and private events that take place in the borough's parks and open spaces. The appointed bidder may also be requested to undertake production and event management services for other council departments.

Tenders for this single-vendor framework agreement are sought from suitable companies that have experience of managing a wide range of outdoor festival events, including management of large-scale, outdoor events in an urban environment for an audience capacity of 20,000+.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI4 - Inner London – East

#### **II.2.4) Description of the procurement**

Tower Hamlets Council has an established, high-quality programme of Council organised, commercial, community and corporate events. This vibrant arts programme brings together young and old from across the borough and the UK and provides cultural experiences for all.

Historically, the Council has organised a number of regular events each year. However, the Council is unable to guarantee a minimum number of events or level of work as all events are subject to confirmation depending on budgets and Council priorities.

This single-vendor framework agreement will primarily support the Council's Arts and Events programme of annual events and any special projects that arise linked to national and Council initiatives. In addition, the supplier may be required to support the corporate, commercial and private events programme through on-site management services.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

29 March 2024

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

2 April 2024

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

London Borough of Tower Hamlets

London

Country

United Kingdom