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Tender

## **Application Form to be on the pre-approved list of Pathologist Post Mortem Services on behalf of Her Majesty's Coroner**

Norfolk County Council

F02: Contract notice

Notice identifier: 2022/S 000-006274

Procurement identifier (OCID): ocids-h6vhtk-031f1b

Published 8 March 2022, 11:29am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 1DH

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH15 - Norwich and East Norfolk

### **Internet address(es)**

Main address

<https://www.norfolk.gov.uk>

Buyer's address

<https://in-tendhost.co.uk/norfolkcc/aspx/Home>

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc/aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc/aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Application Form to be on the pre-approved list of Pathologist Post Mortem Services on behalf of Her Majesty's Coroner

Reference number

NCCT42350

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Norfolk County Council wish to invite Pathologists to complete an application form to be on the pre-approved list of Pathologist Post Mortem Services on behalf of Her Majesty's Coroner in Norfolk.

#### **II.1.5) Estimated total value**

Value excluding VAT: £5,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85111800 - Pathology services

#### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk

- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

Main site or place of performance

Post mortems for the Norfolk Coroner are primarily completed at three hospital mortuary locations in Norfolk

#### **II.2.4) Description of the procurement**

Her Majesty's Coroners are involved in the investigation of any death where the cause is suspicious or unknown or falls under certain other specific circumstances. A post mortem examination may be undertaken to determine the cause of death. Norfolk County Council has responsibility for the administration of this Contract on behalf of Her Majesty's Coroner for Norfolk. However, instructions to undertake a post mortem examination will be given by the Coroner. Coroners instruct pathologists to make an examination under section 14 of the Coroners and Justice Act 2009. The Pathologist should set out in a written report full details of his/her examination and give an opinion as to the cause of death. The report itself may be used by the coroner as evidence at the inquest and it may, in some circumstances, be necessary for the pathologist to attend the Inquest to give evidence as to their findings.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100

Price - Weighting: 0

#### **II.2.6) Estimated value**

Value excluding VAT: £5,000,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2032

This contract is subject to renewal

Yes

Description of renewals

This application process will be open for new applications until 31/3/2032

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The Value is an estimate based. Actual values will depend on need in Norfolk

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 200

In the case of framework agreements, provide justification for any duration exceeding 4 years:

This Light Touch Regime Framework is being let under Regulations 74 to 77 of the Public Contract Regulations 2015 (Light Touch Regime), under which the Council has flexibility as to the process or procedure to be used when purchasing certain services of which Pathology Services is one.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

31 March 2032

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

31 March 2032

Local time

11:00am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: The framework will be open for applicants for the duration.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

This Light Touch Regime Framework is being let under Regulations 74 to 77 of the Public Contract Regulations 2015 (Light Touch Regime), under which the Council has flexibility as to the process or procedure to be used when purchasing certain services of which Fostering Services is one. In this instance, the Council is establishing a framework agreement with multiple suppliers that will set out the terms and conditions for making specific purchases (call –offs). The framework agreement differs from those let under the non-light touch regime in that the Council, exercising its flexibility, may periodically open the framework for new applicants. Individual Contracts awarded under this framework may have a maximum total duration of 18 years. (to ensure a child placed at any age can continue until adulthood). This procurement will be managed electronically via the Council's e-procurement system. To participate in this procurement, applicants must first be registered on the system at <https://in-tendhost.co.uk/norfolkcc>. Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc/aspx/BuyerProfiles>. Once registered you will be able to see the procurement project under the 'tenders' section and 'express an interest'. If you encounter any difficulties whilst using the system you can contact the In-tend support team by phoning +44 8442728810 or e-mailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk). The value is an estimate based on the life of the framework agreement.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Norfolk County Council - Head of Procurement

Norwich

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Norfolk County Council - NP Law

Norwich

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Public Contracts Regulations 2015 (as amended) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Proceedings must be brought within 30 days from the date of knowledge (the date on which the economic operator first knew or ought to have known that grounds for starting the proceedings had arisen) unless the Court considers that there is good reason for extending the period within which proceedings maybe brought, in which case the Court may extend that period up to a maximum of 3 months from the date of knowledge.