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Tender

## **Specialist Group-Based Short Breaks for Children and Young People with Disabilities**

Norfolk County Council

F02: Contract notice

Notice identifier: 2021/S 000-006271

Procurement identifier (OCID): ocids-h6vhtk-029ff1

Published 26 March 2021, 5:03pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Norfolk County Council

County Hall, Martineau Lane

Norwich

NR1 1DH

#### **Contact**

Annie Southgate

#### **Email**

[sourcingteam@norfolk.gov.uk](mailto:sourcingteam@norfolk.gov.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKH16 - North and West Norfolk

**Internet address(es)**

Main address

[www.norfolk.gov.uk](http://www.norfolk.gov.uk)

Buyer's address

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/norfolkcc.aspx/Home>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Specialist Group-Based Short Breaks for Children and Young People with Disabilities

Reference number

NCCT42155

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Norfolk County Council wishes to award a block contract to a Provider to deliver specialist group-based short breaks from three premises across the King's Lynn and West Norfolk Borough Council area and the Breckland District Council area. A budget of £120,000 per year is available for this service, which is to cover all three premises from which the Service will be delivered. The Service will be available regularly throughout the year during most school holidays and at weekends. Norfolk County Council may decide to expand the Service to include some evenings in the future. The exact dates the Service will be available, will be agreed prior to the Service commencing and is likely to differ between the sites, although we wish the first contract to commence 26 July 2021. Full details of the context can be found in the Service Specification, which forms a Schedule to the Terms and Conditions.

#### **II.1.5) Estimated total value**

Value excluding VAT: £240,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85312120 - Daycare services for disabled children and young people

### **II.2.3) Place of performance**

NUTS codes

- UKH17 - Breckland and South Norfolk
- UKH16 - North and West Norfolk
- UKH15 - Norwich and East Norfolk

### **II.2.4) Description of the procurement**

Norfolk County Council wishes to award a contract to a Provider to deliver specialist group-based short breaks from three premises across the King's Lynn and West Norfolk Borough Council area and the Breckland District Council area.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £240,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The Contract may be extended by up to 36 months at the Council's discretion.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The value is based on the total budget to deliver the service for 2 years. If the Council extends the contract the value will increase by £120,000 per year

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 April 2021

Local time

11:00am

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

26 April 2021

Local time

11:05am

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

This procurement will be managed electronically via the Council's e-tendering system. To participate in this procurement, applicants must first be registered on our system at <https://in-tendhost.co.uk/norfolkcc> Full instructions for registration and use of the system can be found at <https://in-tendhost.co.uk/norfolkcc.aspx/BuyerProfiles> . Once registered you will be able to see the procurement project (NCCT42155) on the tenders list. If you wish to apply, please ☐express and interest☐; and you will then be able to download the ITT and associated documents. If you encounter any difficulties whilst using the system you can contact the in-tend support team by phoning +448442728810 or emailing [support@in-tend.co.uk](mailto:support@in-tend.co.uk)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Norfolk County Council

Norwich

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Norfolk County Council

Norwich

Country

United Kingdom

**VI.4.4) Service from which information about the review procedure may be obtained**

Norfolk County Council

Norwich

Country

United Kingdom