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Tender

## **Framework for Provision of Individual Support for Students Who Have Disclosed a Disability / Additional Support Need**

Edinburgh College  
Abertay University  
Edinburgh Napier University  
West Lothian College  
Queen Margaret University

F02: Contract notice

Notice identifier: 2023/S 000-006247

Procurement identifier (OCID): ocds-h6vhtk-03add5

Published 3 March 2023, 8:37am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Edinburgh College

Bankhead Drive, Sighthill

Edinburgh

EH11 4DE

#### **Email**

[procurement@edinburghcollege.ac.uk](mailto:procurement@edinburghcollege.ac.uk)

#### **Telephone**

+44 1315354764

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

<http://www.edinburghcollege.ac.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00210](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00210)

**I.1) Name and addresses**

Abertay University

Bell Street

Dundee

DD1 1HG

**Email**

[procurement@abertay.ac.uk](mailto:procurement@abertay.ac.uk)

**Telephone**

+44 1382308995

**Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.abertay.ac.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00103](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00103)

**I.1) Name and addresses**

Edinburgh Napier University

Sighthill Campus, 9 Sighthill Court

EDINBURGH

EH11 4BN

**Email**

[Procurement@napier.ac.uk](mailto:Procurement@napier.ac.uk)

**Telephone**

+44 3339006040

**Country**

United Kingdom

**NUTS code**

UKM75 - Edinburgh, City of

**Internet address(es)**

Main address

[www.napier.ac.uk](http://www.napier.ac.uk)

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00340](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00340)

### **I.1) Name and addresses**

West Lothian College

Almondvale Crescent

Livingston

EH54 7EP

#### **Email**

[enquiries@west-lothian.ac.uk](mailto:enquiries@west-lothian.ac.uk)

#### **Telephone**

+44 01506418181

#### **Country**

United Kingdom

#### **NUTS code**

UKM - Scotland

#### **Internet address(es)**

Main address

<http://www.west-lothian.ac.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00472](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00472)

### **I.1) Name and addresses**

Queen Margaret University

Queen Margaret University Drive

Musselburgh

EH21 6UU

**Email**

[aoughton@qmu.ac.uk](mailto:aoughton@qmu.ac.uk)

**Telephone**

+44 1314740000

**Country**

United Kingdom

**NUTS code**

UKM73 - East Lothian and Midlothian

**Internet address(es)**

Main address

<http://www.qmu.ac.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00364](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00364)

**I.2) Information about joint procurement**

The contract involves joint procurement

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

#### **I.4) Type of the contracting authority**

Body governed by public law

#### **I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Framework for Provision of Individual Support for Students Who Have Disclosed a Disability / Additional Support Need

Reference number

EC-2223-0008-00

#### **II.1.2) Main CPV code**

- 80340000 - Special education services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

1.1 The Authority is seeking Contractors for the provision of individual support for students who disclosed a disability or additional support need. The Authority is putting in place a Framework of suppliers over four Lots, as detailed in the ITT.

#### **II.1.5) Estimated total value**

Value excluding VAT: £5,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

### **II.2) Description**

#### **II.2.1) Title**

CSWs and BSL Interpreters

Lot No

2

**II.2.2) Additional CPV code(s)**

- 80340000 - Special education services
- 80400000 - Adult and other education services
- 79620000 - Supply services of personnel including temporary staff
- 80000000 - Education and training services

**II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of
- UKM71 - Angus and Dundee City
- UKM78 - West Lothian
- UKM73 - East Lothian and Midlothian
- UKM7 - Eastern Scotland

**II.2.4) Description of the procurement**

Communication Support Worker (Lot 2): To provide accurate interpretation for students using British Sign Language. To provide appropriate communication strategies to enable deaf students to integrate into their peer group and engage with their learning

British Sign Language (BSL) Interpreter (Lot 2): To provide BSL Interpreting for students in and outwith the classroom

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal



Yes

Description of renewals

2 x 12 month extensions available

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

All services excluding Communication Support Workers (CSW), British Sign Language (BSL) Interpreters and Autism Spectrum Condition Support

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 80340000 - Special education services
- 80400000 - Adult and other education services
- 79620000 - Supply services of personnel including temporary staff
- 80000000 - Education and training services

#### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

- UKM71 - Angus and Dundee City
- UKM7 - Eastern Scotland
- UKM78 - West Lothian
- UKM73 - East Lothian and Midlothian

#### **II.2.4) Description of the procurement**

One-to-one Learning Support for students who disclose a disability or additional support need. This is intended to enable students to achieve on their course by providing a range of support such as: reading; notetaking; prompting; study skills; support in practical classes for those students who have a physical disability. The services required are not limited to those listed as the support needs in question a subject to ongoing development.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extensions available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union

funds: No

## **II.2) Description**

### **II.2.1) Title**

Autism Spectrum Condition Support

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 80340000 - Special education services
- 80400000 - Adult and other education services
- 79620000 - Supply services of personnel including temporary staff
- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of
- UKM7 - Eastern Scotland
- UKM73 - East Lothian and Midlothian
- UKM78 - West Lothian
- UKM71 - Angus and Dundee City

### **II.2.4) Description of the procurement**

Autism Spectrum Condition (ASC) Support (Lot 3): To support autistic students to stay focussed and on task and develop learning strategies to reach their full potential

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extensions available

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Further Education - Needs Assessors

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 80340000 - Special education services
- 80400000 - Adult and other education services
- 79620000 - Supply services of personnel including temporary staff
- 80000000 - Education and training services

### **II.2.3) Place of performance**

NUTS codes

- UKM75 - Edinburgh, City of

#### **II.2.4) Description of the procurement**

Further Education Learning Needs Assessors (Lot 4): When a student applications disclose a disability, learning difference or additional support need they are told to gather evidence (such as GP letter or Educational Psychologist report). Once this evidence is collated the student then meets with a Needs Assessor who conducts a Needs Assessment.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

2 x 12 month extensions available

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 12

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 April 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

3 April 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: March 2025 if no extensions utilised

March 2027 if all extensions utilised

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 23671.  
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

The Contracting Authority does not intend to include a sub-contract clause as part of

community benefits (as per Section 25 of the Procurement Reform (Scotland) Act 2014) in this contract for the following reason:

No sub-contracting likely

The Contracting Authority does not intend to include any community benefit requirements in this contract for the following reason:

Scope of works means limited capability of suppliers to provide mandatory Community Benefits. The suppliers have been asked what Added Value Services they can provide.

(SC Ref:724595)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom