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Tender

The Provision of Servicing and Maintenance For Kitchen Equipment

Hertfordshire Catering Ltd

F02: Contract notice

Notice identifier: 2025/S 000-006244

Procurement identifier (OCID): ocds-h6vhtk-04e50d

Published 20 February 2025, 2:05pm

Section I: Contracting authority

I.1) Name and addresses

Hertfordshire Catering Ltd

Mundells

Welwyn Garden City

AL7 1FT

Contact

Jay Cabeso

Email

jay.cabeso@hcl.co.uk

Telephone

+44 1707938625

Country

United Kingdom

Region code

UKH23 - Hertfordshire

National registration number

United Kingdom

Internet address(es)

Main address

<https://www.hcl.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.delta-esourcing.com

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.delta-esourcing.com/respond/Z63VNF9AS6

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Educational catering and hospitality

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Provision of Servicing and Maintenance For Kitchen Equipment

Reference number

HCL/EQUIP/2025

II.1.2) Main CPV code

- 50883000 - Repair and maintenance services of catering equipment

II.1.3) Type of contract

Services

II.1.4) Short description

Hertfordshire Catering Ltd (HCL) is looking for one suitably qualified contractor/ supplier to provide a professional repairs and maintenance service for kitchen catering equipment in schools at multiple sites across Hertfordshire and the surrounding counties (Bedfordshire, Cambridge, Essex and North London). Organisations wishing to take part in this procurement are invited to submit a tender. Full access to the procurement documents can be accessed on our E-Tendering system. Further information on how to access the E-Tendering system can be found below in VI.3) Additional Information.

II.1.5) Estimated total value

Value excluding VAT: £3,710,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKJ - South East (England)

Main site or place of performance

SOUTH EAST (ENGLAND)

II.2.4) Description of the procurement

Hertfordshire Catering Limited (HCL) is a limited company, limited by a single share wholly owned by Hertfordshire County Council (HCC). It is a specialist contract caterer delivering catering service in the education sector. We are looking for a suitable qualified contractor to provide a professional repairs and maintenance service for our kitchen catering equipment in schools. The Service will be divided into two main elements; planned preventative maintenance and a responsive repairs service. The suitable contractor will have the resources to deliver its services across multiple school sites in Hertfordshire and the surrounding counties (Bedfordshire, Cambridge, Essex) and North London.

The Contract will be awarded for an initial term of five years, with the option to extend the Contract up to two years. The estimated annual total value of the contract is £530,000 excluding VAT. The estimated total value of the contract including the contract extensions is £3,710,000.

Tenderers agree to undertake to treat the information as confidential and commercially sensitive at all times and take all

reasonable steps to prevent any inadvertent disclosure to any third party.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £3,710,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

Yes

Description of renewals

The servicing and maintenance for kitchen equipment contract will be up for review at the end of the initial term of contract.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 April 2025

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

3 April 2025

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Contract to Award Notice is to be published - approximate date 8th May 2025

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

To access this procurement opportunity and HCL's procurement documents please use the link provided in this Notice. You will be taken to E-Tendering system that HCL uses: E-Delta. You can register as a supplier for free.

This is a one stage procurement process (open procedure). Therefore, if you wish to be considered as a tenderer you must complete and submit a tender by the specified closing date and time. Tender submissions cannot be uploaded after this return deadline.

If you are experiencing problems, E-Delta offer a help section which includes a dedicated UK support desk which can be contacted via email: helpdesk@delta-esourcing.com for any website/technical questions, Monday to Friday, 9:00 -16:00.

HCL reserves the right at any time to cease the procurement process and not award a Contract or to award only part of the opportunity described in this notice. If HCL takes up this right, then they will not be responsible for or pay the expenses or losses, which may be incurred by any organisation or tenderer as a result.

HCL undertakes to hold confidential any information provided in the proposal submitted, subject to HCL's obligations under the law including the Freedom of Information Act 2000. If the organisation considers that any of the information submitted in the proposal should not be disclosed because of its sensitivity then this should be stated with the reason for considering it sensitive. HCL will then endeavour to consult with the applicant about such sensitive information when considering any request received under the Freedom of Information Act 2000 before replying to such a request.

HCL reserves the right to carry out additional financial checks on all organisations bidding for this opportunity at any time during the procurement process. This is to ensure that they continue to meet HCL's requirements and remain financially viable to fulfil the

requirements under the Contract.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Welwyn-Garden-City:-Repair-and-maintenance-services-of-catering-equipment./Z63VNF9AS6>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/Z63VNF9AS6>

GO Reference: GO-2025220-PRO-29506378

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

Country

United Kingdom