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Planning

Print and Distribution of Council Magazines

capitalEsourcing

F01: Prior information notice

Reducing time limits for receipt of tenders

Notice identifier: 2023/S 000-006230

Procurement identifier (OCID): ocds-h6vhtk-03adcb

Published 2 March 2023, 6:58pm

Section I: Contracting authority

I.1) Name and addresses

capitalEsourcing

City Hall, 64 Victoria Street

London

SW1E 6QP

Contact

Stephanie Coleman

Email

tenders@westminster.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.capitalesourcing.com/web/login.shtml>

I.3) Communication

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.capitalesourcing.com

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Print and Distribution of Council Magazines

II.1.2) Main CPV code

- 22200000 - Newspapers, journals, periodicals and magazines

II.1.3) Type of contract

Supplies

II.1.4) Short description

Westminster City Council are seeking proposals to support with the print, package and postage of the council's resident print publications

The council undergoes printing jobs for all sorts of reasons, every day. This contract would be for one supplier to manage just the resident publications on behalf of the communications team. We are seeking a partner to provide the customer support to take on all our publications over a three year period. This contract would cover printing (on recycled paper), packaging (using recyclable materials) and mailing (via downstream access).

This will be a supply and service type of contract

The purpose of this PIN is to notify the market that a future procurement is likely to occur April 2023 and will be made available on www.capitalesourcing.com under the reference RFQ/ITT: itt_WCC_16843 - Print and Distribution of Council Magazines

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 64111000 - Postal services related to newspapers and periodicals

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Please refer to the short description with this notice.

Once published interested organisations can access the project on www.capitalesourcing.com under the reference RFQ/ITT: itt_WCC_16843 - Print and Distribution of Council Magazines

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.3) Estimated date of publication of contract notice

17 April 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Westminster City Council

London

SW1E 6QP

Country

United Kingdom