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Tender

## **Comprehensive Town Council Insurance Policy**

Buckingham Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-006220

Procurement identifier (OCID): ocds-h6vhtk-0602b7

Published 23 January 2026, 1:57pm

### **Changes to notice**

This notice has been edited. The [previous version](#) is still available.

Clarification notice 2 to questions from bidders for Comprehensive Insurance Policy for Buckingham Town Council.

### **Scope**

### **Description**

Buckingham Town Council are seeking a comprehensive insurance policy in accordance

with the accompanying proposal schedule. Quotes are requested for a 3-year contract. Terrorism cover is also required which is not specified on the proposal schedule. This can be a separate policy if necessary. Information regarding your cyber-crime provision is also requested.

### **Total value (estimated)**

- £70,000 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 April 2026 to 31 March 2029
- 3 years

### **Options**

The right to additional purchases while the contract is valid.

The business and the properties of the town council continually changes. Additions, amendments, and deductions to insurable assets are likely to occur during the contract period, at least annually.

### **Main procurement category**

Services

### **CPV classifications**

- 66512100 - Accident insurance services

- 66513100 - Legal expenses insurance services
- 66514110 - Motor vehicle insurance services
- 66515000 - Damage or loss insurance services
- 66516100 - Motor vehicle liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services

## **Contract locations**

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

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## **Participation**

**This procurement is reserved for**

UK suppliers

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## **Submission**

### **Enquiry deadline**

30 January 2026, 1:00pm

### **Tender submission deadline**

13 February 2026, 1:00pm

### **Submission address and any special instructions**

Tenders must be submitted electronically by email to [tenders@buckingham-tc.gov.uk](mailto:tenders@buckingham-tc.gov.uk)

Buckingham Town Council website for information only:

<https://www.buckingham-tc.gov.uk>

### **Tenders may be submitted electronically**

Yes

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## **Award criteria**

Buckingham Town Council will consider tenders in accordance with the Procurement Act 2023, its Purchasing and Procurement Policy, and its Financial Regulations.

Criteria to be assessed: Cost/price; scope of cover; Customer service; Claims handling and local authority experience.

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## Procedure

### Procedure type

Below threshold - open competition

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## Documents

### Associated tender documents

[Clarification Document.pdf](#)

Clarification Document to questions from bidders

[Tender Document Comprehensive Insurance Policy for Buckingham Town Council.pdf](#)

Tender document for comprehensive insurance policy.

[Proposal Schedule Comprehensive Insurance Policy for Buckingham Town Council.pdf](#)

Proposal schedule for comprehensive insurance policy.

[Clarification Document 2.pdf](#)

Clarification Document 2 to questions from bidders.

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## **Contracting authority**

### **Buckingham Town Council**

- Public Procurement Organisation Number: PWGR-1942-ZVNP

Verney Close

Buckingham

MK18 1JP

United Kingdom

Contact name: Steve Beech

Telephone: +441280816426

Email: [compliance@buckingham-tc.gov.uk](mailto:compliance@buckingham-tc.gov.uk)

Website: <http://www.buckingham-tc.gov.uk>

Region: UKJ13 - Buckinghamshire CC

Organisation type: Public authority - sub-central government