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Tender

Comprehensive Town Council Insurance Policy

Buckingham Town Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-006220

Procurement identifier (OCID): ocds-h6vhtk-0602b7

Published 23 January 2026, 1:57pm

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Clarification notice 2 to questions from bidders for Comprehensive Insurance Policy for Buckingham Town Council.

Scope

Description

Buckingham Town Council are seeking a comprehensive insurance policy in accordance

with the accompanying proposal schedule. Quotes are requested for a 3-year contract. Terrorism cover is also required which is not specified on the proposal schedule. This can be a separate policy if necessary. Information regarding your cyber-crime provision is also requested.

Total value (estimated)

- £70,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 April 2026 to 31 March 2029
- 3 years

Options

The right to additional purchases while the contract is valid.

The business and the properties of the town council continually changes. Additions, amendments, and deductions to insurable assets are likely to occur during the contract period, at least annually.

Main procurement category

Services

CPV classifications

- 66512100 - Accident insurance services

- 66513100 - Legal expenses insurance services
- 66514110 - Motor vehicle insurance services
- 66515000 - Damage or loss insurance services
- 66516100 - Motor vehicle liability insurance services
- 66516400 - General liability insurance services
- 66516500 - Professional liability insurance services

Contract locations

- UKC - North East (England)
- UKD - North West (England)
- UKE - Yorkshire and the Humber
- UKF - East Midlands (England)
- UKG - West Midlands (England)
- UKH - East of England
- UKI - London
- UKJ - South East (England)
- UKK - South West (England)

Participation

This procurement is reserved for

UK suppliers

Submission

Enquiry deadline

30 January 2026, 1:00pm

Tender submission deadline

13 February 2026, 1:00pm

Submission address and any special instructions

Tenders must be submitted electronically by email to tenders@buckingham-tc.gov.uk

Buckingham Town Council website for information only:

<https://www.buckingham-tc.gov.uk>

Tenders may be submitted electronically

Yes

Award criteria

Buckingham Town Council will consider tenders in accordance with the Procurement Act 2023, its Purchasing and Procurement Policy, and its Financial Regulations.

Criteria to be assessed: Cost/price; scope of cover; Customer service; Claims handling and local authority experience.

Procedure

Procedure type

Below threshold - open competition

Documents

Associated tender documents

[Clarification Document.pdf](#)

Clarification Document to questions from bidders

[Tender Document Comprehensive Insurance Policy for Buckingham Town Council.pdf](#)

Tender document for comprehensive insurance policy.

[Proposal Schedule Comprehensive Insurance Policy for Buckingham Town Council.pdf](#)

Proposal schedule for comprehensive insurance policy.

[Clarification Document 2.pdf](#)

Clarification Document 2 to questions from bidders.

Contracting authority

Buckingham Town Council

- Public Procurement Organisation Number: PWGR-1942-ZVNP

Verney Close

Buckingham

MK18 1JP

United Kingdom

Contact name: Steve Beech

Telephone: +441280816426

Email: compliance@buckingham-tc.gov.uk

Website: <http://www.buckingham-tc.gov.uk>

Region: UKJ13 - Buckinghamshire CC

Organisation type: Public authority - sub-central government