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Tender

Start Up Scheme for Staffordshire

Staffordshire County Council

F02: Contract notice

Notice identifier: 2021/S 000-006219

Procurement identifier (OCID): ocds-h6vhtk-029fbd

Published 26 March 2021, 1:40pm

Section I: Contracting authority

I.1) Name and addresses

Staffordshire County Council

1 Staffordshire Place

STAFFORD

ST162LP

Contact

Gillian Sperrink

Email

gillian.sperrink@staffordshire.gov.uk

Telephone

+44 1785854652

Country

United Kingdom

NUTS code

UKG - West Midlands (England)

Internet address(es)

Main address

<https://www.staffordshire.gov.uk>

Buyer's address

<https://supplierlive.proactisp2p.com/Account/Login>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Start Up Scheme for Staffordshire

Reference number

IA2358

II.1.2) Main CPV code

- 79400000 - Business and management consultancy and related services

II.1.3) Type of contract

Services

II.1.4) Short description

This is an electronic tender accessible only via Proactis portal:

<https://supplierlive.proactisp2p.com/Account/Login>

In July 2020 the County Council commissioned a new start up service for one year to complement existing start-up courses available in Staffordshire. There are a considerable amount of people facing an uncertain future, despite the robust nature of the Staffordshire economy. Many of these people are likely to be skilled in many different ways. The Start Up programme will be available for any good business idea, but the focus to join the programme will be on Staffordshire's priority sectors as shown below:

Digital sectors.

Innovation relating to climate change.

Agri-tech.

Manufacturing including food tech.

Engineering

Advanced materials.

Professional Services

Hospitality and leisure sectors.

Innovation relating to health and care incl. Med Tech and Health & Safety.

The County Council now wishes to commission a further two years of start-up training to start on 1st July 2021. The service provided will cover all areas of Staffordshire except for Stoke on Trent and will be eligible for all individuals who wish to establish a new business within the boundaries of Staffordshire. The following is a list of the minimum requirements of the scheme

- a. Awareness Session (basics of starting a business, taxation, businesses planning)
- b. Masterclass Session (cashflow forecasting, personal survival budgets and marketing)
- c. One to One with a Business Adviser (bespoke start-up advice and financial planning)
- d. Networking Sessions (quarterly seminars, workshops, and networking sessions)
- e. Ongoing support through their first 12 months of trading

The County Council would require the following outputs to be met by the Provider of the Start Up Scheme:

- a. 1000 individuals a year affected by Covid 19 engaging with the programme provider
- b. 300 individuals a year affected by Covid 19 starting on the programme
- c. 200 new enterprises a year being created across Staffordshire
- d. 75% three-year survivability rate a year for those new enterprises

II.1.5) Estimated total value

Value excluding VAT: £240,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

Staffordshire

II.2.4) Description of the procurement

In July 2020 the County Council commissioned a new start up service for one year to complement existing start-up courses available in Staffordshire. There are a considerable amount of people facing an uncertain future, despite the robust nature of the Staffordshire economy. Many of these people are likely to be skilled in many different ways. The Start Up programme will be available for any good business idea, but the focus to join the programme will be on Staffordshire's priority sectors as shown below:

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 July 2021

End date

30 June 2023

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

27 April 2021

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 12 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

27 April 2021

Local time

2:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Staffordshire County Council

2 Staffordshire Place Tipping Street

Stafford

ST16 2DH

Email

commercial.team@staffordshire.gov.uk

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Staffordshire County Council

2 Staffordshire Place Tipping Street

Stafford

ST16 2DH

Email

commercial.team@staffordshire.gov.uk

Country

United Kingdom