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Tender

## **Start Up Scheme for Staffordshire**

Staffordshire County Council

F02: Contract notice

Notice identifier: 2021/S 000-006219

Procurement identifier (OCID): ocds-h6vhtk-029fbd

Published 26 March 2021, 1:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Staffordshire County Council

1 Staffordshire Place

STAFFORD

ST162LP

#### **Contact**

Gillian Sperrink

#### **Email**

[gillian.sperrink@staffordshire.gov.uk](mailto:gillian.sperrink@staffordshire.gov.uk)

#### **Telephone**

+44 1785854652

#### **Country**

United Kingdom

**NUTS code**

UKG - West Midlands (England)

**Internet address(es)**

Main address

<https://www.staffordshire.gov.uk>

Buyer's address

<https://supplierlive.proactisp2p.com/Account/Login>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/Account/Login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/Account/Login>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Start Up Scheme for Staffordshire

Reference number

IA2358

#### **II.1.2) Main CPV code**

- 79400000 - Business and management consultancy and related services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

This is an electronic tender accessible only via Proactis portal:

<https://supplierlive.proactisp2p.com/Account/Login>

In July 2020 the County Council commissioned a new start up service for one year to complement existing start-up courses available in Staffordshire. There is a considerable amount of people facing an uncertain future, despite the robust nature of the Staffordshire economy. Many of these people are likely to be skilled in many different ways. The Start Up programme will be available for any good business idea, but the focus to join the programme will be on Staffordshire's priority sectors as shown below:

Digital sectors.

Innovation relating to climate change.

Agri-tech.

Manufacturing including food tech.

Engineering

Advanced materials.

Professional Services

Hospitality and leisure sectors.

Innovation relating to health and care incl. Med Tech and Health & Safety.

The County Council now wishes to commission a further two years of start-up training to start on 1st July 2021. The service provided will cover all areas of Staffordshire except for Stoke on Trent and will be eligible for all individuals who wish to establish a new business within the boundaries of Staffordshire. The following is a list of the minimum requirements of the scheme

- a. Awareness Session (basics of starting a business, taxation, businesses planning)
- b. Masterclass Session (cashflow forecasting, personal survival budgets and marketing)
- c. One to One with a Business Adviser (bespoke start-up advice and financial planning)
- d. Networking Sessions (quarterly seminars, workshops, and networking sessions)
- e. Ongoing support through their first 12 months of trading

The County Council would require the following outputs to be met by the Provider of the Start Up Scheme:

- a. 1000 individuals a year affected by Covid 19 engaging with the programme provider
- b. 300 individuals a year affected by Covid 19 starting on the programme
- c. 200 new enterprises a year being created across Staffordshire
- d. 75% three-year survivability rate a year for those new enterprises

#### **II.1.5) Estimated total value**

Value excluding VAT: £240,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKG - West Midlands (England)

Main site or place of performance

Staffordshire

#### **II.2.4) Description of the procurement**

In July 2020 the County Council commissioned a new start up service for one year to complement existing start-up courses available in Staffordshire. There are a considerable amount of people facing an uncertain future, despite the robust nature of the Staffordshire economy. Many of these people are likely to be skilled in many different ways. The Start Up programme will be available for any good business idea, but the focus to join the programme will be on Staffordshire's priority sectors as shown below:

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#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 July 2021

End date

30 June 2023

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

27 April 2021

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

27 April 2021

Local time

2:30pm



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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Staffordshire County Council

2 Staffordshire Place Tipping Street

Stafford

ST16 2DH

Email

[commercial.team@staffordshire.gov.uk](mailto:commercial.team@staffordshire.gov.uk)

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Staffordshire County Council

2 Staffordshire Place Tipping Street

Stafford

ST16 2DH

Email

[commercial.team@staffordshire.gov.uk](mailto:commercial.team@staffordshire.gov.uk)

Country

United Kingdom