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Tender

## **Provision of Weed Control On All Hard and Soft Landscaped Areas Throughout West Dunbartonshire**

West Dunbartonshire Council

F02: Contract notice

Notice identifier: 2023/S 000-006180

Procurement identifier (OCID): ocds-h6vhtk-03ada8

Published 2 March 2023, 2:09pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

West Dunbartonshire Council

16 Church Street

Dumbarton

G82 1QL

#### **Contact**

Ellie Street

#### **Email**

[corporate.procurement@west-dunbarton.gov.uk](mailto:corporate.procurement@west-dunbarton.gov.uk)

#### **Telephone**

+44 1389737000

## **Country**

United Kingdom

## **NUTS code**

UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

## **Internet address(es)**

Main address

<https://www.west-dunbarton.gov.uk/business/suppliers/procurement/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00153](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00153)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Weed Control On All Hard and Soft Landscaped Areas Throughout West Dunbartonshire

Reference number

Project\_23413

#### **II.1.2) Main CPV code**

- 77312100 - Weed-killing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

West Dunbartonshire Council is looking to source the Provision of weed control for all hard and soft landscaped areas throughout West Dumbarton. The contract requires that areas are kept clear of weeds through the application of an approved weed control chemical on two separate occasions throughout the year. The contractor must comply with all Road Traffic Regulations and all other current legislation relating to Health and Safety.

#### **II.1.5) Estimated total value**

Value excluding VAT: £100,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 77312000 - Weed-clearance services
- 77312100 - Weed-killing services

### **II.2.3) Place of performance**

NUTS codes

- UKM81 - East Dunbartonshire, West Dunbartonshire and Helensburgh & Lomond

Main site or place of performance

West Dunbartonshire

### **II.2.4) Description of the procurement**

West Dunbartonshire Council is looking to source the Provision of weed control for all hard and soft landscaped areas throughout West Dumbarton. The contract requires that areas are kept clear of weeds through the application of an approved weed control chemical on two separate occasions throughout the year. The contractor must comply with all Road Traffic Regulations and all other current legislation relating to Health and Safety.

### **II.2.5) Award criteria**

Quality criterion - Name: Price / Weighting: 5%

Quality criterion - Name: Invoice Accuracy / Weighting: 5%

Quality criterion - Name: Fit for Purpose / Weighting: 50%

Quality criterion - Name: Continuous Improvement / Innovation / Weighting: 15%

Quality criterion - Name: Complaints / Weighting: 5%

Quality criterion - Name: Management Information / Weighting: 5%

Quality criterion - Name: Social Benefits / Weighting: 10%

Quality criterion - Name: Fair Work First / Weighting: 2.5%

Quality criterion - Name: Sustainability / Weighting: 2.5%

Cost criterion - Name: Price / Weighting: 100

### **II.2.6) Estimated value**

Value excluding VAT: £100,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

The contract will be open to 1 x 12 month extension at the councils discretion

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## Section III. Legal, economic, financial and technical information

### III.1) Conditions for participation

#### III.1.2) Economic and financial standing

List and brief description of selection criteria

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

Minimum level(s) of standards possibly required

With reference to SPD questions:

4B.1.2 & 4B. 2.2 Turnover - The estimated contract value for this requirement is 100,000 GBP based on a contract period of 12 months. The contract term that has been put into this Contract Notice is 1 year however the contract could be extended for a further 12 months. Supplier must demonstrate a turnover of 2 times the contract value.

Ratios - a Pass in any two of the three ratios as an overall Pass for Economic and Financial standing.

- (Ratio 1) Acid Test –  $(\text{Current Assets-stock}) / \text{Current Liabilities}$ . To pass the Acid Test Ratio question the bidder must have a score of greater than 1.

- (Ratio 2) Return on Capital Employed %–  $\text{Profit} / \text{Capital employed}$ . To pass this question the Council require the bidder to score a positive figure/Percentage.

- (Ratio 3) Current Ratio –  $\text{Current Assets} / \text{Liabilities}$ . To pass this question the Council require the bidder to achieve a score of greater than 1.

WDC will use template WD09 - WDC Financial Vetting Questionnaire v1.0, it is recommended that candidates review their own ratio scores in advance of submitting their tender. In the event that a firm does not meet the financial criteria for consideration but has a parent company that does, the firm may still be eligible for consideration where their Tender Submission is supported by a Parent Company Guarantee WD04 - Parent Company Guarantee refers. Should after review of the financial evaluation of tenderer fail, then the tender submission may be rejected.

Insurance

Q4B.5.1 –It is a requirement of this contract that bidders hold, or can commit to obtain prior to the commencement of any subsequently awarded contract, the types and levels of insurance listed below:

- Employers Liability Insurance - 10 million GBP each and every claim

Q4B5.2

- Public and Product Liability Insurance - 10 million GBP each and every claim

- Professional Indemnity Insurance - 5 million GBP each and every claim

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services applicable to this contract.

Bidders will be required to confirm their average annual manpower for the last two years and the number of managerial staff for the last two years

Bidders will be required to demonstrate that they have (or have access to) the relevant tools, plant or technical equipment to deliver the types of services applicable to Weed Control.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

3 April 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

3 April 2023

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 23413. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

A summary of the expected community benefits has been provided as follows:

Social Benefit Questionnaire is attached to the Tender Documents to be completed within PCS-T

(SC Ref:720939)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Dumbarton Sheriff Court and Justice of the Peace Court

Sheriff Court House, Church Street

Dunbarton

G82 1QR

Country

United Kingdom