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Tender

Advocacy services

Swindon Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-006171

Procurement identifier (OCID): ocds-h6vhtk-043cf9

Published 26 February 2024, 4:51pm

Section I: Contracting authority

I.1) Name and addresses

Swindon Borough Council

Swindon Borough Council, Civic Offices, Euclid Street

Swindon

SN1 2JH

Contact

Mr Vincent Murrell

Email

VMurrell@swindon.gov.uk

Country

United Kingdom

Region code

UKK14 - Swindon

Internet address(es)

Main address

<http://www.swindon.gov.uk/>

Buyer's address

<http://www.swindon.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.supplyingthesouthwest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.supplyingthesouthwest.org.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Advocacy services

Reference number

DN712898

II.1.2) Main CPV code

- 98200000 - Equal opportunities consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

Advocacy services

Swindon Borough Council invites tenders from suitably qualified and experienced service providers for the provision of Advocacy across Swindon.

Project Description

To provide advocacy services. 'Advocacy is taking action to help people say what they want, secure their rights, represent their interests and obtain services they need. Advocates and advocacy schemes work in partnership with people they support and take their side. Advocacy promotes social inclusion, equality and social justice.' (The Advocacy Charter, Action for Advocacy 2002). Local authorities have a duty to ensure the availability of Independent Mental Capacity Advocacy (IMCA) and Independent Mental Health Advocacy (IMHA) to meet the requirements of the Mental Capacity Act, 2005 and the Mental Health Act, 1983 respectively.

The initial contract term will be for 12 months with an option to extend for a further 12 months for a potential total contract term of 24 months as stated in the ITT documents. Estimated contract value for 12 months is £457,000 and for 24 months is £914,000.

Full details relating to the Service are provided in the tender documents.

To participate, Suppliers will need to Register as a Supplier with ProContract, www.supplyingthesouthwest.org.uk, then Register an Interest before obtaining access to the tender documents. In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team ProContractSuppliers@proactis.com

Tender clarifications to be submitted in writing via Messaging in ProContract tender portal by 2nd April 2024, 1200 hrs UK Local time. The Council's responses to these clarification questions will be issued periodically on the ProContract tender portal.

Tender responses are required to be submitted no later than 9th April 2024, 1400 hrs UK

Local time via ProContract tender portal - <https://www.supplyingthesouthwest.org.uk/>

Please note that this project has been advertised on Contracts Finder/ other web portals, however, Supplying the South West Portal, <https://www.supplyingthesouthwest.org.uk/> is the only portal that includes all the relevant documents required to respond to this opportunity, bearing Project Id: DN712898

No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender documents.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98113000 - Services furnished by specialist organisations
- 85311100 - Welfare services for the elderly
- 85312300 - Guidance and counselling services
- 85312310 - Guidance services
- 85312400 - Welfare services not delivered through residential institutions

II.2.3) Place of performance

NUTS codes

- UKK14 - Swindon

II.2.4) Description of the procurement

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

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II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 April 2024

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

9 April 2024

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Swindon Borough council

Swindon

Country

United Kingdom