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Tender

Provision of cleaning services for Cairngorms National Park offices in Grantown on Spey and Ballater

Cairngorms National Park Authority

F02: Contract notice

Notice identifier: 2026/S 000-006159

Procurement identifier (OCID): ocds-h6vhtk-060d40

Published 23 January 2026, 12:21pm

Section I: Contracting authority

I.1) Name and addresses

Cairngorms National Park Authority

14 The Square

Grantown-on-spey

PH26 3HG

Email

procurement@cairngorms.co.uk

Telephone

+44 1479873535

Fax

+44 1479873527

Country

United Kingdom

NUTS code

UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey

Internet address(es)

Main address

<http://www.cairngorms.co.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00429

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

National Park

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of cleaning services for Cairngorms National Park offices in Grantown on Spey and Ballater

II.1.2) Main CPV code

- 90919200 - Office cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The Park Authority requires cleaning service at its main HQ building in Grantown on Spey and a small office space at Ballater.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90910000 - Cleaning services
- 90911000 - Accommodation, building and window cleaning services

II.2.3) Place of performance

NUTS codes

- UKM62 - Inverness & Nairn and Moray, Badenoch & Strathspey
- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Grantown on Spey and Ballater

II.2.4) Description of the procurement

The Park Authority requires cleaning service at its main HQ building in Grantown on Spey and a small office space at Ballater.

The cleaning in Grantown is to be carried out between the hours of 5.00pm and 7.30pm.

The cleaning in Ballater is to be carried out between the hours of 5.30pm and 7.30pm.

Key outputs

1. To have a high level of cleanliness throughout the offices.
2. To have an updated contract to reflect all the improvement works.
3. To have a contract easy to manage and maintain with a clear line of communication from the contractor to the client.
4. TUPE transfers for all current staff and to include those that provide holiday and sickness cover.
5. To provide a Fair Work First environment for all contracted members of the cleaning staff.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 65

Price - Weighting: 35

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

The duration of the contract would be for 2 years, with potential extension of 1 + 1 years with the standard tender requirements and subject to meeting performance requirements.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in the tender documents.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 March 2026

Local time

10:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

23 March 2026

Local time

10:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=821522.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:821522)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=821522

VI.4) Procedures for review

VI.4.1) Review body

Scottish Government

Edinburgh

Country

United Kingdom

