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Tender

## **PROVISION OF MAGAZINE DESIGN AND PRINT SUPPORT SERVICES**

The Royal Marsden NHS Foundation Trust

F01: Prior information notice

Call for competition

Notice identifier: 2025/S 000-006158

Procurement identifier (OCID): ocds-h6vhtk-04e4d8

Published 20 February 2025, 12:21pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

The Royal Marsden NHS Foundation Trust

Unit G3, Harbour Yard, Chelsea Harbour

London

SW10 0XD

#### **Contact**

Joe Varghese

#### **Email**

[joe.varghese@nhs.net](mailto:joe.varghese@nhs.net)

#### **Country**

United Kingdom

**Region code**

UKI33 - Kensington & Chelsea and Hammersmith & Fulham

**Internet address(es)**

Main address

<https://www.royalmarsden.nhs.uk>

Buyer's address

<https://www.royalmarsden.nhs.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

**I.4) Type of the contracting authority**

Other type

NHS

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

PROVISION OF MAGAZINE DESIGN AND PRINT SUPPORT SERVICES

#### **II.1.2) Main CPV code**

- 22213000 - Magazines

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

The Royal Marsden is assessing costs and suppliers to deliver the best creative execution and value for money for its suite of magazines, while adhering to the brand guidelines and design template for RM, Private Care, and Progress magazines - and the brand values of the Trust, Private Care and The Royal Marsden Cancer Charity. RM is the Trust's flagship magazine for patients, staff and foundation trust members; Private Care magazine is distributed to GPs, corporate partners and other potential referrers; Progress is The Royal Marsden Cancer Charity's magazine for supporters, donors and potential donors.

#### **II.1.5) Estimated total value**

Value excluding VAT: £260,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 22213000 - Magazines

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

#### **II.2.4) Description of the procurement**

The restricted tender will be conducted in two stages. In the first stage, suppliers will be invited to complete a Supplier Questionnaire (SQ). Selected suppliers will then progress to the second stage, where they will be asked to submit a tender response and presentation. These submissions will be evaluated based on the following criteria:

Evaluation criteria Weighting

Tender Quality Questions

40%

Tender Social Value Questions

10%

Bidders Presentations

20%

Tender Pricing

30%

Total

100%

#### **II.2.5) Award criteria**

Price

#### **II.2.6) Estimated value**

Value excluding VAT: £260,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of expressions of interest**

Date

22 March 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

The High Court

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.judiciary.uk/courts-and-tribunals/high-court/>