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Tender

PROVISION OF MAGAZINE DESIGN AND PRINT SUPPORT SERVICES

The Royal Marsden NHS Foundation Trust

F01: Prior information notice

Call for competition

Notice identifier: 2025/S 000-006158

Procurement identifier (OCID): ocds-h6vhtk-04e4d8

Published 20 February 2025, 12:21pm

Section I: Contracting authority

I.1) Name and addresses

The Royal Marsden NHS Foundation Trust

Unit G3, Harbour Yard, Chelsea Harbour

London

SW10 0XD

Contact

Joe Varghese

Email

joe.varghese@nhs.net

Country

United Kingdom

Region code

UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Internet address(es)

Main address

<https://www.royalmarsden.nhs.uk>

Buyer's address

<https://www.royalmarsden.nhs.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://health-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://health-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://health-family.force.com/s/Welcome>

I.4) Type of the contracting authority

Other type

NHS

I.5) Main activity

Health

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

PROVISION OF MAGAZINE DESIGN AND PRINT SUPPORT SERVICES

II.1.2) Main CPV code

- 22213000 - Magazines

II.1.3) Type of contract

Supplies

II.1.4) Short description

The Royal Marsden is assessing costs and suppliers to deliver the best creative execution and value for money for its suite of magazines, while adhering to the brand guidelines and design template for RM, Private Care, and Progress magazines - and the brand values of the Trust, Private Care and The Royal Marsden Cancer Charity. RM is the Trust's flagship magazine for patients, staff and foundation trust members; Private Care magazine is distributed to GPs, corporate partners and other potential referrers; Progress is The Royal Marsden Cancer Charity's magazine for supporters, donors and potential donors.

II.1.5) Estimated total value

Value excluding VAT: £260,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 22213000 - Magazines

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

The restricted tender will be conducted in two stages. In the first stage, suppliers will be invited to complete a Supplier Questionnaire (SQ). Selected suppliers will then progress to the second stage, where they will be asked to submit a tender response and presentation. These submissions will be evaluated based on the following criteria:

Evaluation criteria Weighting

Tender Quality Questions

40%

Tender Social Value Questions

10%

Bidders Presentations

20%

Tender Pricing

30%

Total

100%

II.2.5) Award criteria

Price

II.2.6) Estimated value

Value excluding VAT: £260,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of expressions of interest

Date

22 March 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

The High Court

The Strand

London

WC2A 2LL

Country

United Kingdom

Internet address

<https://www.judiciary.uk/courts-and-tribunals/high-court/>