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Contract

## **Special Educational Needs and/or Disabilities Information and Advice Support Service**

Wiltshire Council

F03: Contract award notice

Notice identifier: 2023/S 000-006139

Procurement identifier (OCID): ocids-h6vhtk-038d18

Published 2 March 2023, 12:00pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wiltshire Council

County Hall

Trowbridge

BA14 8JN

#### **Contact**

Ms Angie Maslin

#### **Email**

[angela.maslin@hants.gov.uk](mailto:angela.maslin@hants.gov.uk)

#### **Telephone**

+44 1234567891

#### **Country**

United Kingdom

**Region code**

UKK15 - Wiltshire CC

**Internet address(es)**

Main address

<http://www.wiltshire.gov.uk/>

Buyer's address

<http://www.wiltshire.gov.uk/>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Special Educational Needs and/or Disabilities Information and Advice Support Service

Reference number

DN645100

#### **II.1.2) Main CPV code**

- 85312310 - Guidance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The overarching purpose of the Service is to provide children, young people and their parents and carers with impartial information, advice and support about matters relating to special educational needs and/or disabilities including health and social care as it impacts on their education and aspirations. The Service is for children and young people aged 0 - 25 years with special educational needs and disabilities and their parent and carers who are normally resident in Wiltshire local authority. Working with families from the moment a concern is identified with a child's education, or development, and continuing to support, whether statutory thresholds for an Education Health and Care Plan (My Plans) are met or not, up to and including tribunal, or complaints. The Service also supports families whose children and young people with special educational needs are excluded from school, or at threat of exclusion.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £770,280.5

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKK15 - Wiltshire CC

#### **II.2.4) Description of the procurement**

The Service is for children and young people aged 0 - 25 years with special educational needs and disabilities and their parent and carers who are normally resident in Wiltshire local authority. Working with families from the moment a concern is identified with a child's education, or development, and continuing to support, whether statutory thresholds for an Education Health and Care Plan (My Plans) are met or not, up to and including tribunal, or complaints. The Service also supports families whose children and young people with special educational needs are excluded from school, or at threat of exclusion.

#### **II.2.5) Award criteria**

Cost criterion - Name: Price per quality point / Weighting: 100

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

The award was on the basis of price per quality point.

Quality was evaluated on

Service Model 30%

Service Delivery 30%

Staffing and Management 20%

Mobilisation 20%

Price was requested per annum and divided by quality score to reach hourly rate, Lowest hourly rate was awarded.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.6) Information about electronic auction**

An electronic auction will be used

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-035255](#)

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## **Section V. Award of contract**

### **Contract No**

CS1691

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

13 February 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Family Action

London

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £770,280.50

Total value of the contract/lot: £769,658.80

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**Section VI. Complementary information**

**VI.4) Procedures for review**

**VI.4.1) Review body**

Wiltshire Council

Trowbridge

Country

United Kingdom