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Tender

Oxford Diocesan Bucks Schools Trust MFD Procurement

Oxford Diocesan Bucks Schools Trust

F02: Contract notice

Notice identifier: 2023/S 000-006122

Procurement identifier (OCID): ocds-h6vhtk-03ad87

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Section I: Contracting authority

I.1) Name and addresses

Oxford Diocesan Bucks Schools Trust

Moat Farm, Marsh Lane

Stoke Mandeville

HP22 5UZ

Contact

Geoff Chandler

Email

geoff.chandler@moxton-education.com

Telephone

+44 07970661087

Country

United Kingdom

Region code

UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

Companies House

08143249

Internet address(es)

Main address

<https://www.odbst.org.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.odbst.org.uk/page/?title=Procurement&pid=89>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Oxford Diocesan Bucks Schools Trust MFD Procurement

II.1.2) Main CPV code

- 79520000 - Reprographic services

II.1.3) Type of contract

Services

II.1.4) Short description

The Oxford Diocesan Bucks Schools Trust (ODBST) is a Trust of 11 Academies to the North and East of Oxford with a Head Office near Stoke Mandeville.

The ODBST Trust was established in 2017. The Trust is a family of inclusive and aspirational schools working together within a Multi-Academy Trust and Church of England Foundation. The Trust welcomes both church and community schools within the Buckingham episcopal area.

This procurement is all about identifying a single MFD partner. At the sole discretion of the Trust any future schools that the Trust may incorporate will also be added to the MFD Partner contract. Any additional schools will co-terminate to the same end date of the initial contract.

The companies identified from the SQ questions will then receive a detailed set of requirements. For the purposes of this shortlisting stage bidders should assume that the Stage 2 will include, but not be limited to;

- Provision of a range of multi-functional printing devices to all the schools and the central office
- An installation and commissioning service for each device
- A handover and training service
- A uniform maintenance service for any of the schools who have MFD's across the Trust

- An automated service that addresses all consumable needs
- A service that includes appropriate print management software
- A service that ethically disposes of equipment as necessary
- A full service level agreement
- Relevant monitoring, management and reporting
- A single technical interface to the Trust outsourced ICT Team
- Value added services.
- The Trust has a current estate of 28 devices - Most of these are under lease agreements apart from the Tust device which is owned.

All are under maintenance agreements.

- The current estate generates an indicative annual total of circa 1.9m Mono copies
- The current estate generates an indicative annual total of circa 1.0m Colour copies

II.1.5) Estimated total value

Value excluding VAT: £450,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 22610000 - Printing ink
- 42991200 - Printing machinery
- 66114000 - Financial leasing services

II.2.3) Place of performance

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

II.2.4) Description of the procurement

The Oxford Diocesan Bucks Schools Trust (ODBST) is a Trust of 11 Academies to the North and East of Oxford with a Head Office near Stoke Mandeville.

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II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £450,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 April 2023

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

26 April 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Oxford Diocesan Bucks Schools trust

Stoke Mandeville

Country

United Kingdom