

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/006119-2023>

Tender

South Cambridgeshire District Council - Agency Staff

South Cambridgeshire District Council
Cambridgeshire County Council
Huntingdonshire District Council
East Cambridgeshire District Council
Fenland District Council

F02: Contract notice

Notice identifier: 2023/S 000-006119

Procurement identifier (OCID): ocids-h6vhtk-03ad85

Published 2 March 2023, 11:23am

Section I: Contracting authority

I.1) Name and addresses

South Cambridgeshire District Council

South Cambridgeshire Hall, Cambourne Business Park

Cambourne

CB23 6EA

Contact

Carla Coakley

Email

SCDCrecruitment@scambs.gov.uk

Telephone

+44 1954713624

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.scambs.gov.uk>

Buyer's address

<https://www.scambs.gov.uk>

I.1) Name and addresses

Cambridgeshire County Council

The Guildhall, Market Square

Cambridge

CB2 3QJ

Contact

Jane Whiteman-Turl

Email

jane.whiteman-turl@cambridge.gov.uk

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.cambridge.gov.uk>

I.1) Name and addresses

Huntingdonshire District Council

Pathfinder House, St Mary's Street

Huntingdon

PE29 3TN

Contact

Sarah Youthed

Email

sarah.youthed@huntingdonshire.gov.uk

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.huntingdonshire.gov.uk>

I.1) Name and addresses

East Cambridgeshire District Council

The Grange Car Park, Nutholt Ln,

Ely

CB7 4EE

Email

sean.missin@scambs.gov.uk

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.eastcambs.gov.uk/>

I.1) Name and addresses

Fenland District Council

Fenland Hall, County Road

March

PE15 8NQ

Email

sbeales@fenland.gov.uk

Country

United Kingdom

Region code

UKH12 - Cambridgeshire CC

Internet address(es)

Main address

<https://www.fenland.gov.uk/>

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=41b5498f-8ab3-ed11-811f-005056b64545>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=41b5498f-8ab3-ed11-811f-005056b64545>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

South Cambridgeshire District Council - Agency Staff

Reference number

DN657852

II.1.2) Main CPV code

- 79620000 - Supply services of personnel including temporary staff

II.1.3) Type of contract

Services

II.1.4) Short description

South Cambridgeshire District Council (SCDC) are looking for suitably qualified and experienced Agencies to provide temporary agency staff to SCDC.

SCDC are therefore establishing an Agency Staff Framework Contract (The Contract), comprising of a number of categories and it is envisaged that a number of Agencies will be appointed to each category. Agencies will be invited to bid via the Public Contract Regulations 2015 open tender procedure to create an compliant Framework contract. The final contract will be a separate call off contract from the created Agency Staff Framework Contract between each agency and the Council.

Whilst The Contract is a contract between the Agencies and SCDC, The Contract will also be open for Huntingdonshire District Council (HDC) Cambridge City Council (CCC), East Cambridgeshire District Council (ECDC) and Fenland District Council (FDC) to use at their discretion. Please note that CCC, HDC and SCDC are working in strategic partnership to share a number of Council services.

Should you wish to bid for this tender, please do so by visiting our e-tendering portal at:
<https://procontract.due-north.com/Advert/Index?advertId=41b5498f-8ab3-ed11-811f-005056b64545>

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Housing and Property

Lot No

1

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security
 - AA01 - Metal
- 79600000 - Recruitment services
 - AA01 - Metal

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Category

- Housing Strategy Services
- Advice and Homelessness
- Housing Services Officers
- Facilities
- Sheltered Housing Officers
- Maintenance and Surveyors

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Health and Environmental Service Specialists

Lot No

2

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Category

- Environmental Health Officers
- Waste and Recycling
- Licencing
- Grounds Maintenance

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Waste

Lot No

3

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

- Waste and Recycling Operatives
- LGV Drivers

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Planning

Lot No

4

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Category

- Building Control
- Planners
- Including; Historical Buildings and Urban Design

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

General up to £30k (the equivalent salary)

Lot No

5

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Category

- HR, Finance and Office Support
- Communications
- Electoral Services
- Leisure Services
- All other services

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

General up to £30k Plus (the equivalent salary)

Lot No

6

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

- HR, Finance and Office Support
- Communications
- Electoral Services
- Leisure Services

All other services

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Revenues and Benefits

Lot No

7

II.2.2) Additional CPV code(s)

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

II.2.3) Place of performance

NUTS codes

- UKH12 - Cambridgeshire CC

II.2.4) Description of the procurement

Revenues and Benefits

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This contract is for 2-year term with the option to extend each and every year for a further 2 years at SCDC's Discretion.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per the procurement documents.

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

In the case of framework agreements, provide justification for any duration exceeding 4 years:

N/A

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

3 April 2023

Local time

1:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 90 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

3 April 2023

Local time

2:00pm

Place

Cambourne, by Officers only

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

South Cambridgeshire District Council

South Cambridgeshire Hall, Cambourne Business Park

Cambourne

CB23 6EA

Email

sean.missin@scambs.gov.uk

Telephone

+44 1954713378

Country

United Kingdom