

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/006098-2025>

Tender

## Employment Law Services

South Wales Fire and Rescue Service

F02: Contract notice

Notice identifier: 2025/S 000-006098

Procurement identifier (OCID): ocds-h6vhtk-04e4b4

Published 20 February 2025, 10:48am

## Section I: Contracting authority

### I.1) Name and addresses

South Wales Fire and Rescue Service

South Wales Fire and Rescue Service Headquarters, Forest View Business Park,  
Llantrisant

Llantrisant

CF72 8LX

### Email

[J-snooks@southwales-fire.gov.uk](mailto:J-snooks@southwales-fire.gov.uk)

### Telephone

+44 1443232082

### Fax

+44 1443232180

### Country

United Kingdom

**NUTS code**

UKL - Wales

**Internet address(es)**

Main address

<https://www.southwales-fire.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0360](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0360)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sell2wales.gov.wales>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sell2wales.gov.wales>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

General public services

---

**Section II: Object**

## **II.1) Scope of the procurement**

### **II.1.1) Title**

Employment Law Services

Reference number

SWEU057

### **II.1.2) Main CPV code**

- 79100000 - Legal services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

South Wales Fire and Rescue Service (SWFRS) are undertaking a procurement process to appoint a supplier for the provision of Employment Law services

### **II.1.5) Estimated total value**

Value excluding VAT: £5,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79100000 - Legal services

### **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

Main site or place of performance

SWFRS Headquarters

#### **II.2.4) Description of the procurement**

The Service will require advice and advocacy services on all employment law and conditions of service matters, including attending meetings of the Commissioners for SWFRS or its Committees or any meetings as required, and outside Tribunals or Appeals, whenever necessary.

The Service will require advice associated with the National Joint Council (NJC) terms and conditions of service set out in the Gold Book (Principal Officers), Grey Book (Firefighters and Control staff), and Green Book (Corporate Staff).

The Service will require advice and support in reviewing and/or drafting and maintaining policies and procedures.

The Service will require advice and support in the provision of advice regarding pension's matters to include the Local Government Pension Scheme and Firefighters' Pension Schemes.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 March 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

24 March 2025

Local time

12:30pm

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=148331](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=148331).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.sell2wales.gov.wales/sitehelp/help\\_guides.aspx](https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:148331)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom