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Contract

Collections review for nationally sponsored cultural organisations and independent and local museums

Llywodraeth Cymru / Welsh Government

F03: Contract award notice

Notice identifier: 2023/S 000-006096

Procurement identifier (OCID): ocids-h6vhtk-03844a

Published 2 March 2023, 10:01am

Section I: Contracting authority

I.1) Name and addresses

Llywodraeth Cymru / Welsh Government

Gwasanaethau Caffael Corfforaethol / Corporate Procurement Services, Parc Cathays / Cathays Park

Caerdydd / Cardiff

CF44 8EG

Contact

Gerrard O'Neill

Email

gerrard.oneill@gov.wales

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<http://gov.wales>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0007

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object**II.1) Scope of the procurement****II.1.1) Title**

Collections review for nationally sponsored cultural organisations and independent and local museums

Reference number

C111/2022/2023

II.1.2) Main CPV code

- 73110000 - Research services

II.1.3) Type of contract

Services

II.1.4) Short description

The aim of the contract is to deliver a 12 month review to improve collections management, reduce costs for cultural organisations, support decarbonisation of collections storage, and improving access for researchers and the public. The estimated value for the contract is GBP 180,000 to GBP 205,000 exc. VAT (maximum contract value of GBP 246000 inc. VAT).

This review will consider collections management (both digital and physical) across the sector, including identifying urgent priorities for capital investment to improve collections storage, plus longer term options that will safeguard collections for the future, maximise good practice and potentially reduce the cost burden. This work will also look at the feasibility for and options around shared, co-located or distributed models of storage, plus ways of making collections more accessible e.g. through open access stores or research centres.

This activity would include the sponsored national cultural bodies (National Library of Wales, Amgueddfa Cymru and the Royal Commission of Ancient and Historical Monuments in Wales) Cadw (the Welsh Government's historic environment service), the four regional Welsh Archaeological Trusts and those who wish to participate from the c.100 Accredited and working towards Accreditation local and independent museums.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £178,140

II.2) Description

II.2.2) Additional CPV code(s)

- 73000000 - Research and development services and related consultancy services
- 73100000 - Research and experimental development services
- 73110000 - Research services
- 73210000 - Research consultancy services
- 73200000 - Research and development consultancy services
- 79310000 - Market research services
- 79311400 - Economic research services

- 79315000 - Social research services
- 92521000 - Museum services
- 92500000 - Library, archives, museums and other cultural services
- 92520000 - Museum services and preservation services of historical sites and buildings

II.2.3) Place of performance

NUTS codes

- UKL - Wales

II.2.4) Description of the procurement

The procurement will be conducted via eTenderWales and the tender documentation can be found via the link provided. The documentation outlines the requirement to deliver a 12 month review to improve collections management, reduce costs for cultural organisations, support decarbonisation of collections storage, and improving access for researchers and the public. All bids must be submitted by 2pm on the 9th January 2023.

E-Tender Information:

<https://etenderwales.bravosolution.co.uk>

- The first person from your Organisation to use the Platform will be required to register on behalf of the Organisation.
- Registration involves accepting a User Agreement, and providing basic information about your Organisation and about the User performing the Registration.
- The User who performs the Registration becomes the Super User for the Organisation.
- On registering on the Platform the Super User will select a Username and will receive a password.
- The Password will be sent by e-mail to the email address that was specified in the User Details section of the Registration page.
- In order to log-in to the Platform please enter your Username and Password.
- Note: If you forget your Password then visit the homepage and click "Forgot your password?"
- Registration should only be performed once for each Organisation.

- If you think that someone in your Organisation may have already registered on this Platform then you must not register again.
- Please contact the person who Registered (i.e. the Super User) in order to arrange access to the Platform.
- Contact the Helpdesk immediately if you are unable to contact the Super User (for example if they have left your Organisation).
- Note: If your Organisation is already registered on the Platform then you must not make any additional registration. Please contact the Helpdesk to gain access to the Platform.
- Tenders must be uploaded to the BravoSolution portal by 2pm

How To Find The ITT:

- Once logged in you must click on 'ITT's Open to all Suppliers'
- The e-tender references for this contract are: itt_99253.
- Click on the title to access summary details of the contract. If you are still interested in submitting a tender, click the 'Express an Interest button'. This will move the ITT from the 'Open to all Suppliers' area to the 'My ITT's' on the home page.
- You will then see the full details of the ITT in the qualification and technical envelopes along with any relevant documents in the 'Attachments' area.
- Should you have any questions on the ITT, please use the 'Messages' area to contact the buyer directly – Please do not contact the named person at the top of this notice.

II.2.5) Award criteria

Quality criterion - Name: Technical / Weighting: 80

Price - Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-032258](#)

Section V. Award of contract

Contract No

C111/2022/2023

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

21 February 2023

V.2.2) Information about tenders

Number of tenders received: 3

Number of tenders received from SMEs: 3

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

HEADLAND DESIGN ASSOCIATES

Hamilton House, Hampton

Malpas

SY148JF

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £230,000

Total value of the contract/lot: £178,140

Section VI. Complementary information

VI.3) Additional information

(WA Ref:129582)

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom