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Contract

## **Welfare Benefits and Debt Advice Service**

Birmingham City Council

F03: Contract award notice

Notice identifier: 2022/S 000-006090

Procurement identifier (OCID): ocds-h6vhtk-02f035

Published 4 March 2022, 5:29pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Birmingham City Council

10 Woodcock Street

Birmingham

B4 7WB

#### **Email**

[etendering@birmingham.gov.uk](mailto:etendering@birmingham.gov.uk)

#### **Telephone**

+44 1214648000

#### **Fax**

+44 1213037322

#### **Country**

United Kingdom

**NUTS code**

UKG31 - Birmingham

**Internet address(es)**

Main address

[www.finditinbirmingham.com](http://www.finditinbirmingham.com)

Buyer's address

[www.in-tendhost.co.uk/birminghamcc](http://www.in-tendhost.co.uk/birminghamcc)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Welfare Benefits and Debt Advice Service

Reference number

P0823

**II.1.2) Main CPV code**

- 75200000 - Provision of services to the community

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Contract for the provision of Welfare benefits, debt advice and tribunal representation service as set out in the service specification document. The services have been divided into 3 Lots: I. Face to Face Advice and Area Leadership Role: Four individual geographical contracts for North, South, East, West and Central Birmingham. II. Telephone Advice Service: A city-wide telephone advice service (welfare benefits and debt advice). III. Tribunal Representation Service: Advice and representation at tribunal for any welfare benefit that has an independent right of appeal. Lot Service: Lot 1a - Face-to-Face Advice and Area Leadership Role - North Lot 1b - Face-to-Face Advice and Area Leadership Role - South Lot 1c - Face-to-Face Advice and Area Leadership Role - East Lot 1d - Face-to-Face Advice and Area Leadership Role – West and Central Lot 2 - Telephone Advice – Citywide Lot 3 - Tribunal Representation – Citywide

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £1,177,500

### **II.2) Description**

#### **II.2.1) Title**

Face-to-Face Advice & Area Leadership Role - North

Lot No

1a

#### **II.2.2) Additional CPV code(s)**

- 75200000 - Provision of services to the community

#### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

#### **II.2.4) Description of the procurement**

For the Face to Face Advice & Area Leadership Role, a bidder can bid for all four lots but can only be awarded a maximum of two geographical areas.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100%

Price - Weighting: 0%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Face-to-Face Advice & Area Leadership Role - South

Lot No

1b

### **II.2.2) Additional CPV code(s)**

- 75200000 - Provision of services to the community

### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

### **II.2.4) Description of the procurement**

For the Face to Face Advice & Area Leadership Role, a bidder can bid for all four lots but can only be awarded a maximum of two geographical areas.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100%

Price - Weighting: 0%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Face-to-Face Advice and Area Leadership Role - East

Lot No

1c

### **II.2.2) Additional CPV code(s)**

- 75200000 - Provision of services to the community

### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

### **II.2.4) Description of the procurement**

For the Face to Face Advice & Area Leadership Role, a bidder can bid for all four lots but can only be awarded a maximum of two geographical areas.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100%

Price - Weighting: 0%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Face-to-Face Advice and Area Leadership Role – West & Central

Lot No

1d

### **II.2.2) Additional CPV code(s)**

- 75200000 - Provision of services to the community

### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

### **II.2.4) Description of the procurement**

For the Face to Face Advice & Area Leadership Role, a bidder can bid for all four lots but can only be awarded a maximum of two geographical areas.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100%

Price - Weighting: 0%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

## Telephone Advice – Citywide

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 75200000 - Provision of services to the community

### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

### **II.2.4) Description of the procurement**

Only one supplier will be appointed for the Telephone Advice.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100%

Price - Weighting: 0%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Tribunal Representation – Citywide

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 75200000 - Provision of services to the community

### **II.2.3) Place of performance**

NUTS codes

- UKG31 - Birmingham

### **II.2.4) Description of the procurement**

Only one supplier will be appointed for the Tribunal Representation.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 100%

Price - Weighting: 0%

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-026824](#)



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## **Section V. Award of contract**

### **Contract No**

P0823

### **Lot No**

1a

### **Title**

Face to Face Advice and Area Leadership Role - North

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 February 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Spitfire Advice and Support Services Ltd

10 High Street, Castle Vale

Birmingham

B35 7PR

Country

United Kingdom

NUTS code

- UKG31 - Birmingham

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £210,000

Total value of the contract/lot: £210,000

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## **Section V. Award of contract**

### **Contract No**

P0823

### **Lot No**

1b

### **Title**

Face-to-Face Advice & Area Leadership Role - South

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

15 February 2022

### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Birmingham Citizens Advice Bureau Service Ltd

Gazette Buildings, 168 Corporation Street

Birmingham

B4 6TF

Country

United Kingdom

NUTS code

- UKG31 - Birmingham

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £210,000

Total value of the contract/lot: £210,000

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## **Section V. Award of contract**

### **Contract No**

P0823

### **Lot No**

1c

### **Title**

Face-to-Face Advice & Area Leadership Role - East

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 February 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Birmingham Citizens Advice Bureau Service Ltd

Gazette Buildings, 168 Corporation Street

Birmingham

B4 6TF

Country

United Kingdom

NUTS code

- UKG31 - Birmingham

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £210,000

Total value of the contract/lot: £210,000

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## **Section V. Award of contract**

### **Contract No**

P0823

### **Lot No**

1d

### **Title**

Face-to-Face Advice & Area Leadership Role – West & Central

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

15 February 2022

### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Birmingham Settlement

359-361 Witton Road

Birmingham

B6 6NS

Country

United Kingdom

NUTS code

- UKG31 - Birmingham

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £210,000

Total value of the contract/lot: £210,000

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## **Section V. Award of contract**

### **Contract No**

P0823

### **Lot No**

2

### **Title**

Telephone Advice – Citywide

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

15 February 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 2

Number of tenders received from SMEs: 2

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 2

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor**

Birmingham Citizens Advice Bureau Service Ltd

Gazette Buildings, 168 Corporation Street

Birmingham

B4 6TF

Country

United Kingdom

NUTS code

- UKG31 - Birmingham

The contractor is an SME

Yes

#### **V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £247,500

Total value of the contract/lot: £247,500

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## **Section V. Award of contract**

### **Contract No**

P0823

### **Lot No**

3

### **Title**

Tribunal Services – Citywide

A contract/lot is awarded: Yes

## **V.2) Award of contract**

### **V.2.1) Date of conclusion of the contract**

15 February 2022

### **V.2.2) Information about tenders**



Number of tenders received: 1

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 1

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Spitfire Advice and Support Services Ltd

10 High Street, Castle Vale

Birmingham

B35 7PR

Country

United Kingdom

NUTS code

- UKG31 - Birmingham

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £90,000

Total value of the contract/lot: £90,000

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of England and Wales

Royal Courts of Justice, Strand

London

WC2A 2LL

Country

United Kingdom