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Tender

Battleby Conference Centre (NatureScot) ~ Cleaning Services Tender

Battleby Conference Centre (NatureScot)

F02: Contract notice

Notice identifier: 2022/S 000-006087

Procurement identifier (OCID): ocds-h6vhtk-031e60

Published 4 March 2022, 4:43pm

Section I: Contracting authority

I.1) Name and addresses

Battleby Conference Centre (NatureScot)

Redgorton

Perth

PH1 3EW

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<https://www.nature.scot/about-naturescot/battleby-conference-centre>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/respond/94N4EE9Q8U>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://litmustms.co.uk/respond/94N4EE9Q8U>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Environment

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Battleby Conference Centre (NatureScot) ~ Cleaning Services Tender

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide Cleaning Services for Battleby Conference Centre and Upper Battleby offices:

Battleby Conference Centre, Redgorton, Perth, PH1 3EW

II.1.5) Estimated total value

Value excluding VAT: £465,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM - Scotland

Main site or place of performance

Perth, Scotland

II.2.4) Description of the procurement

The successful Supplier will be required to provide Cleaning Services for Battleby Conference Centre and Upper Battleby offices

Battleby Conference Centre, Redgorton, Perth, PH1 3EW

Expected Turnover - 93,000GBP per annum (465,000GBP over 5 year lifetime of the contract)

Conference Centre Size required to be cleaned – 2,646 Sqm

Upper Battleby Size required to be cleaned – 464 Sqm

Battleby Conference Centre is owned and operated by NatureScot, which is Scotland nature agency. The aims of NatureScot are to work to improve the natural environment in

Scotland and inspire everyone to care more about it.

More information on NatureScot can be found here <https://www.nature.scot/about-naturescot>

The conference centre is situated just north of Perth, Scotland, and is a mixture of NatureScot offices, sublet offices, meeting rooms and a state-of-the-art conference centre that can seat up to 160 delegates. In addition, there is the associated facilities of a conference centre, including kitchen, staff room, toilets, showers etc.

The Conference Centre has not operated fully during Covid19 and hopes that as the pandemic comes to an end that the full conference facilities can operate to its capacity.

Upper Battleby is on the same estate, a minute's walk from the conference centre. Upper Battleby is a sublet open plan office space with meeting rooms and associated facilities.

More information can be found here <https://www.nature.scot/about-naturescot/battleby-conference-centre>

NatureScot now seeks a cleaning contractor for the conference centre and upper Battleby, as their current cleaning contract reaches its natural end.

The new cleaning contract will run for 1 year, with the option of 4 X 1 year extensions.

Please see SQ Document for further information. This is available to download via the LTMS Portal, click here to access the SQ: <https://litmustms.co.uk/respond/94N4EE9Q8U>

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £465,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2022

End date

31 August 2027

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please note that The Litmus Partnership Ltd are publishing this Contract Notice on behalf of our Client, Battleby Conference Centre (NatureScot).

<https://www.nature.scot/about-naturescot/battleby-conference-centre>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 April 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

2 May 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

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NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=685770.

(SC Ref:685770)

VI.4) Procedures for review

VI.4.1) Review body

Perth Sheriff Court

County Building Tay Street

Perth

PH2 8NL

Country

United Kingdom

Internet address

<https://www.nature.scot/about-naturescot/battleby-conference-centre>