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Tender

Worcester Event Security & Stewarding

Worcester City Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-006074

Procurement identifier (OCID): ocds-h6vhtk-060d0a

Published 23 January 2026, 10:36am

Scope

Reference

DN804035

Description

Worcester City Council is inviting Tenders for the provision of Event Security and Stewarding according to the details within the attached specification. The initial contract period will be for three years with the option to extend for a further two years. The contract price shall remain fixed for the entire duration of the contract. Please see procurement documents for further details.

Total value (estimated)

- £500,000 excluding VAT
- £600,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 6 April 2026 to 5 April 2029
- Possible extension to 5 April 2030
- 4 years

Description of possible extension:

Option to extend for a further 12 months.

Options

The right to additional purchases while the contract is valid.

Contract includes event stewarding and security for un planned ad hoc events.

Main procurement category

Services

CPV classifications

- 79952000 - Event services

Contract locations

- UKG12 - Worcestershire

Participation

Conditions of participation

Suitability assessment questionnaire is included in the invitation to tender pack.

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

6 February 2026, 12:00pm

Tender submission deadline

20 February 2026, 12:00pm

Submission address and any special instructions

The Council is using the Proactis Procurement Portal for the Procurement Process:
<https://procontract.due-north.com/Login> ("the Procurement Portal").

Tenders may be submitted electronically

Yes

Award criteria

Name	Description	Type	Weighting
Quality	Q.A1 Event delivery (20%) Q.A2 Recruitment, training, continuity of service and provision of suitably qualified and experienced personnel (10%) Q.A3 Evidence of providing services for other events (15%) Q.A4 Communication (10%) Q.A5 Evidence of ability to respond quickly should problems arise during an event (5%) Q.A6 Added Social Value (10%)	Quality	70.00%
Price	Price	Price	30.00%

Procedure

Procedure type

Below threshold - open competition

Special regime

Light touch

Contracting authority

Worcester City Council

- Public Procurement Organisation Number: PWCP-1821-QDRP

The Guildhall

Worcester

WR1 2EY

United Kingdom

Email: procurement@worcester.gov.uk

Website: <http://www.worcester.gov.uk/>

Region: UKG12 - Worcestershire

Organisation type: Public authority - sub-central government