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Tender

Provision of Development Management Environmental Advice

Orkney Islands Council

F02: Contract notice

Notice identifier: 2022/S 000-006066

Procurement identifier (OCID): ocds-h6vhtk-031e4b

Published 4 March 2022, 3:34pm

Section I: Contracting authority

I.1) Name and addresses

Orkney Islands Council

Council Offices, School Place

Kirkwall

KW15 1NY

Email

bruce.pinkerton@orkney.gov.uk

Telephone

+44 01856873535

Fax

+44 01856876158

Country

United Kingdom

NUTS code

UKM65 - Orkney Islands

Internet address(es)

Main address

<http://www.orkney.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00369

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Development Management Environmental Advice

Reference number

OIC/PROC/1402

II.1.2) Main CPV code

- 71313420 - Environmental standards for construction

II.1.3) Type of contract

Services

II.1.4) Short description

The Authority seeks to engage a suitably qualified and experienced environmental consultant “the Contractor” to provide expert technical and environmental advice and to assist with the environmental assessments under the provisions of respective legislation and in relation to a range of development types.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90712000 - Environmental planning
- 71313000 - Environmental engineering consultancy services
- 90700000 - Environmental services
- 90711000 - Environmental impact assessment other than for construction

- 90713000 - Environmental issues consultancy services

II.2.3) Place of performance

NUTS codes

- UKM65 - Orkney Islands

II.2.4) Description of the procurement

The Development Management function of Orkney Islands Council (“the “Authority”) as planning authority and competent authority has a duty to carry out a range of environmental assessments in relation to planning and other applications. The Authority seeks to engage a suitably qualified and experienced environmental consultant “the Contractor” to provide expert technical and environmental advice and to assist with the environmental assessments under the provisions of respective legislation and in relation to a range of development types.

The Contract duration will be from May 2022 for an initial period of 36 months. There will be two Authority held options to extend, each by 12 months.

Due to the nature of planning submissions, it is difficult to predict the timing, type or volume of applications received. Therefore, the Contractor may have periods where no work or assistance is required, but other periods where multiple and mixed application types are received concurrently and require attention, to meet respective statutory time periods.

The Contractor shall not be permitted to be involved in any planning application submitted to the Authority by either the Council or any third party during the term of the Contract.

II.2.5) Award criteria

Quality criterion - Name: Project Understanding / Weighting: 15

Quality criterion - Name: Project Methodology / Weighting: 25

Quality criterion - Name: Contract Management, Timescales and Specific Expertise / Weighting: 40

Price - Weighting: 20

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There will be two Authority held options to extend, each by 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The Contractor shall not be permitted to be involved in any planning application submitted to the Authority by either the Council or any third party during the term of the Contract.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The relevant selection criteria will be included in the SPD Scotland module.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 April 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

4 April 2022

Local time

12:00pm

Place

Virtually via Microsoft teams

Information about authorised persons and opening procedure

Three Officers with Delegated Authority

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Orkney Islands Council reserves the right to cancel the procurement at any stage and not award a Contract. the expenditure, work or effort

undertaken by bidders prior to the award of any Contract is accordingly a matter solely for the commercial judgement of bidders.

Late tenders will not be considered by the Council and all questions are to be submitted via the Questions and Answers section of this

contract advertisement on PCS.

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland)

Regulations 2015 may bring proceedings in the Sheriff Court or Court of Session.

Tenderers should complete the SPD (Scotland) contained within the SPD Module attached to this notice.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=685572.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:685572)

style="external">

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=685572

VI.4) Procedures for review

VI.4.1) Review body

Kirkwall Sheriff Court

Kirkwall

Country

United Kingdom

