

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/006066-2022>

Tender

## **Provision of Development Management Environmental Advice**

Orkney Islands Council

F02: Contract notice

Notice identifier: 2022/S 000-006066

Procurement identifier (OCID): ocids-h6vhtk-031e4b

Published 4 March 2022, 3:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Orkney Islands Council

Council Offices, School Place

Kirkwall

KW15 1NY

#### **Email**

[bruce.pinkerton@orkney.gov.uk](mailto:bruce.pinkerton@orkney.gov.uk)

#### **Telephone**

+44 01856873535

#### **Fax**

+44 01856876158

#### **Country**

United Kingdom

**NUTS code**

UKM65 - Orkney Islands

**Internet address(es)**

Main address

<http://www.orkney.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00369](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00369)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

---

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of Development Management Environmental Advice

Reference number

OIC/PROC/1402

#### **II.1.2) Main CPV code**

- 71313420 - Environmental standards for construction

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Authority seeks to engage a suitably qualified and experienced environmental consultant “the Contractor” to provide expert technical and environmental advice and to assist with the environmental assessments under the provisions of respective legislation and in relation to a range of development types.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 90712000 - Environmental planning
- 71313000 - Environmental engineering consultancy services
- 90700000 - Environmental services
- 90711000 - Environmental impact assessment other than for construction

- 90713000 - Environmental issues consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKM65 - Orkney Islands

### **II.2.4) Description of the procurement**

The Development Management function of Orkney Islands Council (“the “Authority”) as planning authority and competent authority has a duty to carry out a range of environmental assessments in relation to planning and other applications. The Authority seeks to engage a suitably qualified and experienced environmental consultant “the Contractor” to provide expert technical and environmental advice and to assist with the environmental assessments under the provisions of respective legislation and in relation to a range of development types.

The Contract duration will be from May 2022 for an initial period of 36 months. There will be two Authority held options to extend, each by 12 months.

Due to the nature of planning submissions, it is difficult to predict the timing, type or volume of applications received. Therefore, the Contractor may have periods where no work or assistance is required, but other periods where multiple and mixed application types are received concurrently and require attention, to meet respective statutory time periods.

The Contractor shall not be permitted to be involved in any planning application submitted to the Authority by either the Council or any third party during the term of the Contract.

### **II.2.5) Award criteria**

Quality criterion - Name: Project Understanding / Weighting: 15

Quality criterion - Name: Project Methodology / Weighting: 25

Quality criterion - Name: Contract Management, Timescales and Specific Expertise / Weighting: 40

Price - Weighting: 20

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

There will be two Authority held options to extend, each by 12 months.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

The Contractor shall not be permitted to be involved in any planning application submitted to the Authority by either the Council or any third party during the term of the Contract.

---

## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

The relevant selection criteria will be included in the SPD Scotland module.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

---

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 April 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

4 April 2022

Local time

12:00pm

Place

Virtually via Microsoft teams

Information about authorised persons and opening procedure

Three Officers with Delegated Authority

---

## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Orkney Islands Council reserves the right to cancel the procurement at any stage and not award a Contract. the expenditure, work or effort

undertaken by bidders prior to the award of any Contract is accordingly a matter solely for the commercial judgement of bidders.

Late tenders will not be considered by the Council and all questions are to be submitted via the Questions and Answers section of this

contract advertisement on PCS.

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland)

Regulations 2015 may bring proceedings in the Sheriff Court or Court of Session.

Tenderers should complete the SPD (Scotland) contained within the SPD Module attached to this notice.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=685572](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=685572).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:685572)

style="external">

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=685572](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=685572)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Kirkwall Sheriff Court

Kirkwall

Country

United Kingdom



