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Tender

Contract for the Supply, Delivery and Installation of Audio-Visual Equipment for Innovation Centre 7 (IC7)

University of Keele

F02: Contract notice

Notice identifier: 2022/S 000-006035

Procurement identifier (OCID): ocds-h6vhtk-031e2c

Published 4 March 2022, 1:45pm

Section I: Contracting authority

I.1) Name and addresses

University of Keele

Procurement Office, Directorate of Finance, Innovation Centre 2, Keele University
Science and Innovation Park.

Keele, Staffordshire

ST5 5NH

Contact

Debbie Cramphorn

Email

d.a.cramphorn@keele.ac.uk

Telephone

+44 1782734967

Country

United Kingdom

NUTS code

UKG24 - Staffordshire CC

Internet address(es)

Main address

<https://www.keele.ac.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/universityofkeele.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/universityofkeele.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Contract for the Supply, Delivery and Installation of Audio-Visual Equipment for Innovation Centre 7 (IC7)

Reference number

KU/330/DC/CMc/2022

II.1.2) Main CPV code

- 32321200 - Audio-visual equipment

II.1.3) Type of contract

Supplies

II.1.4) Short description

Tenders are invited for the contract for the Supply, Delivery and Installation of Audio Visual Equipment for Innovation Centre 7 (IC7) in accordance with the Tender Specification in Section 2 of the ITT. The AV set up in the building will include an immersive Data Visualisation Suite made up of LED Tiles, a large Atrium LED video wall and a high-tech meeting room equipped for hybrid meetings and collaborative working. Other spaces will be equipped with large format displays and wireless presentation devices. Digital Signage and AV control systems will be required throughout the building.

The Design and Build of Innovation Centre 7 (IC7) is part funded through a suite of secured funding including Keele University, the European Regional Development Fund (ERDF) as part of the England 2014-2020 European Structural and Investment Funds (ESIF) Growth Programme, and UK Government funding through the Getting Building Fund. The Audio Visual Equipment is also part funded by ERDF.

II.1.5) Estimated total value

Value excluding VAT: £1,200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 32323000 - Video monitors

II.2.3) Place of performance

NUTS codes

- UKG24 - Staffordshire CC

Main site or place of performance

Keele University Science and Innovation Park

II.2.4) Description of the procurement

The main reasons for the decision not to subdivide the contract into lots : Given the need for one supplier to coordinate the supply, delivery, installation, commissioning and programming of the AV Equipment required, the contract has not been subdivided into lots.

The supply, delivery, installation, commissioning and programming of AV equipment for IC7 needs to be completed by 22nd July 2022.

The contract will commence on 9th May 2022 and run until the completion date of 22nd July 2022 followed by a 12-month defects liability period. All equipment and labour are to be covered by a 12-month minimum guarantee. Where the manufacturers guarantee for equipment extends beyond 1 year, you are to fulfil those obligations under that guarantee.

II.2.5) Award criteria

Quality criterion - Name: Approach and Methodology for the delivery of the Contract for the Supply, Delivery, and Installation of Audio-Visual Equipment for Innovation Centre 7 (IC7) / Weighting: 200

Quality criterion - Name: Programme for the delivery of the Contract for the Supply, Delivery, and Installation of Audio-Visual Equipment for the Innovation Centre 7 (IC7) / Weighting: 100

Quality criterion - Name: Relevant Experience and Expertise of key named individuals assigned to performing the Contract for the Supply, Delivery, and Installation of Audio-Visual Equipment for Innovation Centre 7 (IC7) / Weighting: 200

Quality criterion - Name: Technical Support / After Sales Service provided under the

Contract / Weighting: 100

Price - Weighting: 400

II.2.6) Estimated value

Value excluding VAT: £1,200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

9 May 2022

End date

22 July 2022

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

The Design and Build of Innovation Centre 7 (IC7, Ref:32R19P03785) is part funded through a suite of secured funding including Keele University, the European Regional Development Fund (ERDF) as part of the England 2014-2020 European Structural and Investment Funds (ESIF) Growth Programme, and UK Government funding through the Getting Building Fund.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

The conditions for performance of the contract and technical specification as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 045-118318](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 April 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

4 April 2022

Local time

12:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

Tenderers remain responsible for all costs and expenses incurred by them or by any third party acting under instructions from the Tenderer in connection with taking part in this procurement, regardless of whether such costs arise as a direct or indirect consequence of any amendments made to the procurement documents by the University at any time.

The University reserves the right to vary or change all or any part of the basis of the procedures for the procurement process at any time or not to proceed with the proposed

procurement at all. Indeed, the University does not bind itself to accept the highest scoring or any tender.

Tenderers will be subject to a financial assessment to evidence that they have an acceptable level of financial standing to deliver a contract of the size and complexity of the Contract for the Supply, Delivery and Installation of Audio-Visual Equipment for Innovation Centre 7 (IC7). Note: When requested by the University, Tenderers will be required to provide a copy of their audited accounts for the last two years or if this cannot be supplied, the supporting evidence detailed in either 4.1(a), (b) or (c) of the ITT.

In conjunction with the above, the University will undertake a Creditsafe credit report in respect of the Tenderer. Tenderers may be excluded from the process where their Creditsafe Credit Rating is 29 out of 100 or below.

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VI.4) Procedures for review

VI.4.1) Review body

High Court of England and Wales

Royal Courts of Justice, Strand

London

WCA2 2LL

Telephone

+44 2079477882

Country

United Kingdom

Internet address

<https://www.justice.gov.uk>

VI.4.2) Body responsible for mediation procedures

University of Keele

Procurement Office, Directorate of Finance, Innovation Centre 2, Keele University
Science and Innovation Park

Keele, Staffordshire

ST5 5NH

Email

d.pearce@keele.ac.uk

Telephone

+44 1782734124

Country

United Kingdom

Internet address

<https://www.keele.ac.uk>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Precise information on deadline(s) for review procedures: Any review proceedings should be promptly brought to the attention of the Director of Finance of Keele University at the address above, and will be dealt with in accordance with the requirements of the Public Regulations 2015 ('PCRs 2015'). Any review proceedings must be brought within the timescales specified by the applicable law, including without limitation, the PCRs 2015. In accordance with the PCRs 2015, the University will incorporate a minimum 10 calendar days standstill period from the date information on the award of the contract is communicated to Tenderers.

VI.4.4) Service from which information about the review procedure may be obtained

University of Keele

Procurement Office, Directorate of Finance, Innovation Centre 2, Keele University
Science and Innovation Park

Keele, Staffordshire

ST5 5NH

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d.pearce@keele.ac.uk

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