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Tender

St Mary's Catholic School ~ Cleaning Tender

St Mary's Catholic School

F02: Contract notice

Notice identifier: 2021/S 000-006014

Procurement identifier (OCID): ocds-h6vhtk-029ef0

Published 24 March 2021, 6:32pm

Section I: Contracting authority

I.1) Name and addresses

St Mary's Catholic School

Windhill, Bishop's Stortford

Hertfordshire

CM23 2NQ

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

<https://www.stmarys.net/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Hertfordshire:-School-cleaning-services./78JAGAXWKV>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

St Mary's Catholic School ~ Cleaning Tender

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful Supplier will be required to provide cleaning services for St Mary's Catholic School.

II.1.5) Estimated total value

Value excluding VAT: £775,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

II.2.4) Description of the procurement

St. Mary's Catholic School in Bishop's Stortford is an Ofsted 'Outstanding' secondary school of approaching 1,150 students (Sept 2021) and 150 staff. There are a range of buildings or 'blocks', which have benefitted from an on-going cycle of renovation,

including a recently completed renovation of the Victorian and Georgian blocks, which are due to soon return to their original function as the front of the school. Other projects recently completed include renovation of the Science laboratories, and of the maths and RE teaching classrooms. The school are due to start work on renovations of the Design & Technology facilities in the summer 2021. The school is heavily oversubscribed with over 720 applicants for Y7 admission for September 2021, this takes the school to offering a double bulge of 210 intake to meet with demand.

St. Mary's Catholic School are proud of the holistic focus of the school in order to develop students academically, spiritually, emotionally and physically. There is a true sense of community, where every student and member of staff can feel valued and plays their part.

Tender information:

The tender project is seeking to appoint a contractor whose initiative and innovation will be welcomed for the provision of cleaning services within the facilities for the school. The high-quality service levels proposed, should maintain excellent standards throughout, resulting in a pleasant environment for both the pupils and staff.

The basis and rationale that the Client requires the successful contractor to operate to at all times, is being able to provide a School that is fit for purpose and that the Contractor is proactive in the management of the contract, thus ensuring that all specifications are achieved and that the frequency of cleans is as detailed within the Tender Specification.

The contract being tendered is for two years in duration 1st September 2021 to 31st August 2023 with the option to extend for up to a further 3 years at the discretion of the client.

St. Mary's is in the final stages of becoming a Multi Academy Trust with 7 other schools. As an 8 school Trust, there is a possibility that all 8 schools may look to tender their cleaning services under one Trust wide contract for 1st September 2023 (yet to be confirmed)

The contract will be fixed price in nature, with the Contractor invoicing the Client for one-twelfth of the annual cost on a monthly basis.

It should be noted that the successful contractor will be expected to bring to the contract: innovation; new equipment; and cleaning methods, with BICSc standards being achieved, as a minimum, thus ensuring that the highest levels of cleanliness are maintained in all areas at all times and also ensuring that the productivity of the cleaning operatives is enhanced moving forward into the new contract term.

Current cleaning arrangement:

At present there are 6 cleaning staff employed directly by the school which includes a working supervisor who also carries out cleaning duties as required during the day. There are also cleaning staff provided by a cleaning contractor (no fixed contract). There are 7 staff in total with 2 working in the morning and 5 in the afternoon.

The current service is currently run In-House, supported by a daily rate contract boost from a third-party company which cleans around 1/3 of the site.

There are incumbent members of cleaning staff who are members of the LGPS

Please see the SQ document for more details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £775,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2021

End date

31 August 2026

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here:

<https://litmustms.co.uk/respond/78JAGAXWKV>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 April 2021

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

11 May 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Hertfordshire:-School-cleaning-services./78JAGAXWKV>

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GO Reference: GO-2021324-PRO-17980635

VI.4) Procedures for review

VI.4.1) Review body

St Mary's Catholic School

Windhill, Bishop's Stortford

Hertfordshire

CM23 2NQ

Country

United Kingdom