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Contract

Business Change Support

Post Office Limited

F03: Contract award notice

Notice identifier: 2022/S 000-006001

Procurement identifier (OCID): ocds-h6vhtk-031e0a

Published 4 March 2022, 11:00am

Section I: Contracting authority

I.1) Name and addresses

Post Office Limited

Finsbury Dials, London,

20 Finsbury Street

EC2Y 9AQ

Contact

Anna Begum

Email

anna.begum@postoffice.co.uk

Country

United Kingdom

NUTS code

UKI - London

National registration number

02154540

Internet address(es)

Main address

<https://www.postoffice.co.uk>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Post Office

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Business Change Support

Reference number

C101601

II.1.2) Main CPV code

- 72600000 - Computer support and consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

This is for a G-Cloud Call-off agreement for specialist and specific digital business change capability support which is required to support Post Office Limited on their Business Change. A G-Cloud Procurement exercise was conducted, based on from the evaluation The Inform Team have been chosen as the preferred supplier. The contract is for a 12 month period with a capped not to exceed fixed fee of ?90,000 for discovery work and the second phase, with a capped not to exceed value of ?400,000 which will be triggered call-off subject to further funding approval at the time.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £490,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKI - London

II.2.4) Description of the procurement

This is for a G-Cloud Call-off agreement for specialist and specific digital business change capability support which is required to support Post Office Limited on their Business Change. A G-Cloud Procurement exercise was conducted, based on from the evaluation The Inform Team have been chosen as the preferred supplier. The contract is for a 12 month period with a capped not to exceed fixed fee of ?90,000 for discovery work and the second phase, with a capped not to exceed value of ?400,000 which will be triggered call-off subject to further funding approval at the time.

II.2.5) Award criteria

Price

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Use of Crown Commercial Services G-Cloud 12 Public Sector Framework which has been awarded fairly and compliantly.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract

Contract No

C101601

Title

BUSINESS CHANGE SUPPORT

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

10 February 2022

V.2.2) Information about tenders

Number of tenders received: 1

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

THE INFORM TEAM

64 Kennington Oval

Vaxhall

SE11 5SW

Email

emmah@theinformteam.com

Country

United Kingdom

NUTS code

- UKI4 - Inner London – East

National registration number

08393796

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Initial estimated total value of the contract/lot: £490,000

Total value of the contract/lot: £490,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

POST OFFICE LIMITED

Finsbury Dials

Finsbury Street

EC2Y 9AQ

Country

United Kingdom