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Contract

## **Fulfilment Services**

General Medical Council (GMC)

F03: Contract award notice

Notice identifier: 2024/S 000-005964

Procurement identifier (OCID): ocds-h6vhtk-03a280

Published 23 February 2024, 12:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

General Medical Council (GMC)

3 Hardman Street

Manchester

M3 3AW

#### **Contact**

Christine Jack

#### **Email**

[gmctenders@gmc-uk.org](mailto:gmctenders@gmc-uk.org)

#### **Telephone**

+44 1619236340

#### **Country**

United Kingdom

**NUTS code**

UK - United Kingdom

**Internet address(es)**

Main address

<http://www.gmc-uk.org>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA19541](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA19541)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Medical Regulator

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Fulfilment Services

Reference number

GMC1645

**II.1.2) Main CPV code**

- 79571000 - Mailing services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The GMC has a daily requirement to generate and despatch documents relating to the registration of doctors. This includes the generation of over 90 types of document which are generated on 3 types of paper stock, some document types having an associated set of enclosures.

The volume of documents despatched annually ranges between 150,000 and 250,000. On average, up to 800 documents are despatched per day, though there are several peaks throughout the year which also need to be accommodated. The peak requirement is to generate and despatch up to 50,000 documents in a given day. In addition to the physical generation of the documents, a proportion of the required documents should be returned to the GMC in electronic / digital format.

The GMC cannot commit to volumes indicated and continue to innovate through other existing channels. In addition, the GMC has an ongoing ad-hoc campaign mailing requirement.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £2,411,480

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 79571000 - Mailing services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The GMC has a daily requirement to generate and despatch documents relating to the registration of doctors. This includes the generation of over 90 types of document which are generated on 3 types of paper stock, some document types having an associated set of enclosures.

The volume of documents despatched annually ranges between 150,000 and 250,000. On average, up to 800 documents are despatched per day, though there are several peaks throughout the year which also need to be accommodated. The peak requirement is to generate and despatch up to 50,000 documents in a given day. In addition to the physical generation of the documents, a proportion of the required documents should be returned to the GMC in electronic / digital format.

The GMC cannot commit to volumes indicated and continue to innovate through other existing channels. In addition, the GMC has an ongoing ad-hoc campaign mailing requirement.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality criterion / Weighting: 70

Quality criterion - Name: Social Value / Weighting: 10

Cost criterion - Name: Cost criterion / Weighting: 20

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-003319](#)

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## **Section V. Award of contract**

### **Contract No**

GMC1645

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

1 December 2023

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Opus Trust Marketing Limited

Adare SEC Limited, Park Mill, Braunstone Frith Industrial Estate

Leicester

LE31UQ

Telephone

+44 1484863411

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £2,411,480

## **Section VI. Complementary information**

### **VI.3) Additional information**

(MT Ref:231385)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>