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Contract

Fulfilment Services

General Medical Council (GMC)

F03: Contract award notice

Notice identifier: 2024/S 000-005964

Procurement identifier (OCID): ocds-h6vhtk-03a280

Published 23 February 2024, 12:39pm

Section I: Contracting authority

I.1) Name and addresses

General Medical Council (GMC)

3 Hardman Street

Manchester

M3 3AW

Contact

Christine Jack

Email

gmctenders@gmc-uk.org

Telephone

+44 1619236340

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<http://www.gmc-uk.org>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA19541

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Medical Regulator

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Fulfilment Services

Reference number

GMC1645

II.1.2) Main CPV code

- 79571000 - Mailing services

II.1.3) Type of contract

Services

II.1.4) Short description

The GMC has a daily requirement to generate and despatch documents relating to the registration of doctors. This includes the generation of over 90 types of document which are generated on 3 types of paper stock, some document types having an associated set of enclosures.

The volume of documents despatched annually ranges between 150,000 and 250,000. On average, up to 800 documents are despatched per day, though there are several peaks throughout the year which also need to be accommodated. The peak requirement is to generate and despatch up to 50,000 documents in a given day. In addition to the physical generation of the documents, a proportion of the required documents should be returned to the GMC in electronic / digital format.

The GMC cannot commit to volumes indicated and continue to innovate through other existing channels. In addition, the GMC has an ongoing ad-hoc campaign mailing requirement.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £2,411,480

II.2) Description

II.2.2) Additional CPV code(s)

- 79571000 - Mailing services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The GMC has a daily requirement to generate and despatch documents relating to the registration of doctors. This includes the generation of over 90 types of document which are generated on 3 types of paper stock, some document types having an associated set of enclosures.

The volume of documents despatched annually ranges between 150,000 and 250,000. On average, up to 800 documents are despatched per day, though there are several peaks throughout the year which also need to be accommodated. The peak requirement is to generate and despatch up to 50,000 documents in a given day. In addition to the physical generation of the documents, a proportion of the required documents should be returned to the GMC in electronic / digital format.

The GMC cannot commit to volumes indicated and continue to innovate through other existing channels. In addition, the GMC has an ongoing ad-hoc campaign mailing requirement.

II.2.5) Award criteria

Quality criterion - Name: Quality criterion / Weighting: 70

Quality criterion - Name: Social Value / Weighting: 10

Cost criterion - Name: Cost criterion / Weighting: 20

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-003319](#)

Section V. Award of contract

Contract No

GMC1645

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

1 December 2023

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Opus Trust Marketing Limited

Adare SEC Limited, Park Mill, Braunstone Frith Industrial Estate

Leicester

LE31UQ

Telephone

+44 1484863411

Country

United Kingdom

NUTS code

- UK - United Kingdom

The contractor is an SME

No

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £2,411,480

Section VI. Complementary information

VI.3) Additional information

(MT Ref:231385)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>