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Tender

International Secure Delivery

Home Office

F02: Contract notice

Notice identifier: 2022/S 000-005956

Procurement identifier (OCID): ocds-h6vhtk-02be06

Published 3 March 2022, 10:45pm

Section I: Contracting authority

I.1) Name and addresses

Home Office

2 Marsham Street

London

SW1P 4DF

Contact

Lisa Griffiths

Email

lisa.griffiths1@homeoffice.gov.uk

Telephone

+44 7443203215

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/home-office>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://homeoffice.app.jaggaer.com/web/login.html>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://homeoffice.app.jaggaer.com/web/login.html>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

International Secure Delivery

Reference number

C8937

II.1.2) Main CPV code

- 79571000 - Mailing services

II.1.3) Type of contract

Services

II.1.4) Short description

Her Majesty's Passport Office (HMPO), which is one of the operational commands within the Home Office, has a contract for international secure delivery mail services.

II.1.5) Estimated total value

Value excluding VAT: £65,870,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 60160000 - Mail transport by road
- 60220000 - Mail transport by railway
- 60620000 - Transport by water of mail

- 64100000 - Post and courier services
- 64120000 - Courier services
- 64121100 - Mail delivery services
- 79571000 - Mailing services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Her Majesty's Passport Office (HMPO), which is part of the Home Office, has a contract for international secure delivery mail services. This contract is due to expire in 2023 and will be re-competed.

HMPO would like to procure services for secure delivery to Global overseas locations. The primary objective of the upcoming tender is to maintain business continuity of a range of existing International Secure Delivery services, including but not limited to:

- Deliver international centrally printed passports and return supporting documents, securely and promptly, from the Organisation in the UK to international domestic addresses, Visa Application Centres, Embassies, other designated UK government locations worldwide and Government Offices in Overseas Territories and Gibraltar.
- Transfer international applications, securely and promptly, from Visa Application Centres, Embassies or other designated UK government locations worldwide, to HMPO sites in the UK.
- Transfer international applications, securely and promptly, from Government Offices in Overseas Territories, to a HMPO site in the UK.
- Other requirements for parts of the Home Office for international secure mail, such as General Register Office (GRO)
- Collect Emergency Travel Documents and associated items printed in overseas locations on behalf of the Foreign and Commonwealth Office (FCDO)

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2021/S 000-013971](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 May 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

4 May 2022

Local time

5:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

All enquiries in connection with this competition should be submitted via The Authority's e-sourcing tool at: <https://homeoffice.app.jaggaer.com/web/login.html>

If you have not previously registered with us simply click on the Link above and complete/submit the form.

You will then receive an email quoting your unique system username and password which will enable you to access all the relevant documentation via the opportunities link and also all future advertised further competition exercises via this system.

If you need assistance with registration please contact by email customersupport@jaggaer.com.

VI.4) Procedures for review

VI.4.1) Review body

Home Office

2 Marsham Street

London

SW1P 4DF

Country

United Kingdom