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Planning

## **PME notice for a new Financial Management Software System.**

City College Norwich

UK2: Preliminary market engagement notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2026/S 000-005949

Procurement identifier (OCID): ocds-h6vhtk-060cbb

Published 22 January 2026, 4:46pm

### **Scope**

### **Reference**

PME notice 22/01/2026

### **Description**

Scope

City College Norwich are seeking to engage the market in advance of a forthcoming tender opportunity for a financial management software system covering but not limited

to:

- ? Support statutory and regulatory compliance (FE and HE requirements)
- ? Enable real-time financial visibility and reporting.
- ? Reduce manual processing and reliance on spreadsheets.

- ? Improve auditability and financial governance.
- ? Support multi funding streams and complex reporting requirements.
- ? General Ledger
- ? Accounts Payable
- ? Accounts Receivable
- ? Budgeting and Forecasting
- ? Fixed Assets
- ? Cash and Treasury Management
- ? Procurement and Expenses
- ? Reporting and Business Intelligence

The purpose of this early market engagement is to make relevant bidders aware of the upcoming opportunity, gather interest and invite bidders to demonstrate their systems to CCN via Teams or other remote methods between the dates of February 23rd 2026 and March 13th 2026.

The duration of the demonstrations will be one hour.

The number of demonstrations will be limited up to 6 suppliers selected on a first responder basis, this is purely for Pre Market Engagement (PME) and if you are not selected at this stage there may be other opportunities during the process.

The contract is likely to last a minimum 5 years, with the intention to have the implementation completed by June 1st 2027, we would like to understand the suppliers required timelines to ensure this is achievable.

CCN's current intention is to procure this through the Crescent Purchasing Consortium (CPC) framework - CPC/JE/02/2025, a PME for this framework is now closed and the tender is due to be launched by the end of March 2026, see links below for more information.

As a result, the mini competition will be issued on or around 1 September 2025.

Links for the CPC framework are below:

<https://www.thecpc.ac.uk/services/contracting-pipeline>

Login To MultiQuote (MultiQuote reference CA16588)

Please contact Jane Edwards at CPC for more information - [j.edwards@thecpc.ac.uk](mailto:j.edwards@thecpc.ac.uk)

Please note the total value of the contract is not currently known and this will be updated at the mini competition launch.

Contract dates (estimated):

? 1 October 2026 to 30 September 2031

? Possible extension to 30 September 2034

? 8 years

Main procurement category

Goods

CPV classifications

? 48440000-4 (Financial analysis and accounting software package).

Contract locations

? UKH15 - Norwich and East Norfolk (City College Norwich)

Engagement

Engagement deadline:

13 February 2026

Engagement process description

This is not a call for competition.

This notice is intended to alert potential suppliers of the upcoming opportunity and provide some basic information in advance if required about the college.

Contracting authority:

City College Norwich

? Public Procurement Organisation Number: 10047734

City College Norwich,

Ipswich Road,

Norwich,

NR2 2LJ,

United Kingdom

For more information about this opportunity, please express your interest by emailing:

Mr Shane Smith

Telephone: +44 1603 773171

Email: [shane.smith@ccn.ac.uk](mailto:shane.smith@ccn.ac.uk)

Website: [www.ccn.ac.uk](http://www.ccn.ac.uk)

Region: UKH15 - Norwich and East Norfolk (City College Norwich)

Organisation type: Further education

### **Total value (estimated)**

- £0 excluding VAT
- £0 including VAT

Below the relevant threshold

### **Contract dates (estimated)**

- 1 October 2026 to 30 September 2031
- Possible extension to 30 September 2034
- 8 years

## **Main procurement category**

Goods

## **CPV classifications**

- 48440000 - Financial analysis and accounting software package

## **Contract locations**

- UKH15 - Norwich and East Norfolk

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## **Engagement**

### **Engagement deadline**

13 February 2026

### **Engagement process description**

Software demonstrations will follow between the dates of February 23rd 2026 and March 13th 2026.

## **Participation**

### **Particular suitability**

Small and medium-sized enterprises (SME)

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### **Contracting authority**

#### **City College Norwich**

- UK Register of Learning Providers (UKPRN number): 10004772
- Public Procurement Organisation Number: PDXW-8962-LXMJ

Ipswich Road

Norwich

NR2 2LJ

United Kingdom

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Email: [shane.smith@ccn.ac.uk](mailto:shane.smith@ccn.ac.uk)

Website: <https://www.ccn.ac.uk/>

Region: UKH15 - Norwich and East Norfolk

Organisation type: Public authority - sub-central government