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Tender

2025_Dps_South Africa Exam Venues Tender

British Council

F02: Contract notice

Notice identifier: 2025/S 000-005933

Procurement identifier (OCID): ocds-h6vhtk-04e440

Published 19 February 2025, 3:53pm

Section I: Contracting authority

I.1) Name and addresses

British Council

1 Redman Place Stratford

London, E20 1JQ

Contact

sandra.banda@britishcouncil.org

Email

Sandra.Banda@britishcouncil.org

Country

South Africa

NUTS code

ZA - South Africa

National registration number

209131

Internet address(es)

Main address

www.britishcouncil.org

Buyer's address

www.britishcouncil.org

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/britishcouncil>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Registered Charity

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

2025_Dps_South Africa Exam Venues Tender

Reference number

BC/03775

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

The British Council South Africa conducts Pen and Paper based as well as Computer Based Exams across South Africa. We are catering approximately 21 000 candidates per annum for which we require Exam Venues across South Africa. Main cities which we currently service are Johannesburg, Pretoria, Capetown, PE, Durban. We require exam venues in the category of schools, colleges, institute and /universities, and commercial venues in the enlisted cities / locations. If your venue is in these areas, you are requested to submit a response

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services

II.2.3) Place of performance

NUTS codes

- ZA - South Africa

Main site or place of performance

This contract will be delivered in South Africa in Johannesburg, Pretoria, Cape Town, PE, Durban but will be managed from Johannesburg.

II.2.4) Description of the procurement

The British Council South Africa conducts Pen and Paper based as well as Computer Based Exams across South Africa. We are catering approximately 21 000 candidates per annum for which we require Exam Venues across South Africa. Main cities which we currently service are Johannesburg, Pretoria, Capetown, PE, Durban. We require exam venues in the category of schools, colleges, institute and /universities, and commercial venues in the enlisted cities / locations. If your venue is in these areas, you are requested to submit a response

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Subject to 2 renewals each not exceeding 12 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

The contract has an option to extend for a further two years

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

No special legal form is required but each supplier will be required to become jointly and severably responsible for the contract before acceptance

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 April 2025

Local time

8:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 1 May 2025

IV.2.7) Conditions for opening of tenders

Date

2 May 2025

Local time

12:00am

Place

online

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Suppliers who wish to express an interest and take part in the tender process will be required to register on our e-Tendering portal In-Tend hosted at <https://in-tendhost.co.uk/britishcouncil>. Once registered, bidders must log-in to the website where they can view the project and access the bidders pack and submit their return. Bidders will also be required to demonstrate their capability and `means of proof` will be required. These conditions are outlined in the ITT. The British Council will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

VI.4) Procedures for review

VI.4.1) Review body

The High Court Royal Courts of Justice

The Strand

London

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The British Council will incorporate a standstill period at the point information on the award of the contract is communicated to tenderers. That notification will provide full information on the award decision. The standstill period, which will be for a minimum of 10 calendar days, provides time for unsuccessful tenderers to challenge the award decision before the contract is entered into.

