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Tender

FRAMEWORK FOR MULTI-LOTS EVENTS MANAGEMENT AND RELATED SERVICES FOR THE BRITISH HIGH COMMISSION ACCRA

Foreign Commonwealth and Development Office

F02: Contract notice

Notice identifier: 2023/S 000-005932

Procurement identifier (OCID): ocds-h6vhtk-03ad13

Published 1 March 2023, 7:22am

Section I: Contracting authority

I.1) Name and addresses

Foreign Commonwealth and Development Office

King Charles Street

London

SW1A 2AH

Email

thabang.mokoena@fco.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://fcdo.bravosolution.co.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://fcdo.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://fcdo.bravosolution.co.uk>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

FRAMEWORK FOR MULTI-LOTS EVENTS MANAGEMENT AND RELATED SERVICES
FOR THE BRITISH HIGH COMMISSION ACCRA

Reference number

CPH/8691/2023

II.1.2) Main CPV code

- 79952000 - Event services

II.1.3) Type of contract

Services

II.1.4) Short description

FRAMEWORK FOR MULTI-LOTS EVENTS MANAGEMENT AND RELATED SERVICES
FOR THE BRITISH HIGH COMMISSION ACCRA

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Events Management and Delivery, including Audio Visuals (AV) Equipment, Services
Design and Integration

Lot No

1

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- GH - Ghana

II.2.4) Description of the procurement

Events Management and Delivery, including Audio Visuals (AV) Equipment, Services Design and Integration

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2023

End date

31 May 2024

This contract is subject to renewal

Yes

Description of renewals

1+1 year

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Print Production

Lot No

2

II.2.2) Additional CPV code(s)

- 22100000 - Printed books, brochures and leaflets

II.2.3) Place of performance

NUTS codes

- GH - Ghana

II.2.4) Description of the procurement

Print Production

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2023

End date

31 May 2024

This contract is subject to renewal

Yes

Description of renewals

1+1 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot No

3

II.2.2) Additional CPV code(s)

- 92300000 - Entertainment services

II.2.3) Place of performance

NUTS codes

- GH - Ghana

II.2.4) Description of the procurement

Entertainment Services

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2023

End date

31 May 2024

This contract is subject to renewal

Yes

Description of renewals

1 + 1 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Lot No

4

II.2.2) Additional CPV code(s)

- 55520000 - Catering services

II.2.3) Place of performance

NUTS codes

- GH - Ghana

II.2.4) Description of the procurement

Catering service for events

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2023

End date

31 May 2024

This contract is subject to renewal

Yes

Description of renewals

1+1 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Guest Invitation Management

Lot No

5

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- GH - Ghana

II.2.4) Description of the procurement

Guest Invitation Management

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2023

End date

31 May 2024

This contract is subject to renewal

Yes

Description of renewals

1+1 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Virtual Events and Webinars

Lot No

6

II.2.2) Additional CPV code(s)

- 79952000 - Event services

II.2.3) Place of performance

NUTS codes

- GH - Ghana

II.2.4) Description of the procurement

Virtual Events and Webinars

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 June 2023

End date

31 May 2024

This contract is subject to renewal

Yes

Description of renewals

1+1 years

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

28 March 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

29 March 2023

Local time

3:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 3 YEARS

VI.4) Procedures for review

VI.4.1) Review body

FCDO

London

Country

United Kingdom