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Tender

## **Catering Tender for St John Fisher Catholic Voluntary Academy- Dewsbury- West Yorkshire**

RED BOX CONSULTANCY SERVICES LIMITED

F02: Contract notice

Notice identifier: 2021/S 000-005932

Procurement identifier (OCID): ocds-h6vhtk-029e9d

Published 24 March 2021, 8:50am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

RED BOX CONSULTANCY SERVICES LIMITED

1 Innisfree Close

HARROGATE

HG28PL

#### **Contact**

Neil Meadows

#### **Email**

[admin@redboxcs.com](mailto:admin@redboxcs.com)

#### **Telephone**

+44 1423810985

#### **Country**

United Kingdom

**NUTS code**

UKE4 - West Yorkshire

**Internet address(es)**

Main address

[www.redboxcs.com](http://www.redboxcs.com)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.redboxcs.com](http://www.redboxcs.com)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Catering Tender for St John Fisher Catholic Voluntary Academy- Dewsbury- West Yorkshire

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

St John Fisher Catholic Voluntary Academy is a Roman Catholic Mixed Comprehensive in Dewsbury, West Yorkshire, England. St John Fisher was opened in 1958 under the trusteeship of the Roman Catholic Diocese of Leeds to serve Catholics living in Dewsbury, Batley and the surrounding areas. The Academy is now a member of the Blessed Peter Snow Catholic Academy Trust.

Tender Schedule

Issue of Invitation to Tender Wednesday 23rd March 2021

Bidding Companies to Visit Site Tuesday 20th April 2021 2.30pm

Deadline for return of Tender Responses Monday 17th May 2021

Presentation by shortlisted bidders to the School Monday 14th June 2021 pm

Reference site visits Before Friday 18th June 2021- Please have available.

Contract Awarded by Friday 18th June 2021

Contract Commencement 1st September 2021

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKE4 - West Yorkshire

Main site or place of performance

St John Fisher Catholic Voluntary Academy

Oxford Road, Dewsbury, West Yorkshire, WF13 4LL

Head Teacher: Miss Sarah Wilkinson

<https://www.stjohnfisher.org.uk/>

### **II.2.4) Description of the procurement**

Aims of the Service

St John Fisher Catholic Voluntary Academy wish to be at the forefront of school catering and as such require a modern, branded offer that reflects the leading trends in the industry.

At this time, the School's wish is to commence a catering contract, with a partner who shares their vision for a customer-focused service that attracts the maximum number of students. The meals that are to be provided must be appealing to customers, imaginative, provide good value for money and be nutritionally balanced to encourage all students to make an educated choice.

The service is currently managed by a contractor, where the catering team have delivered a good service to the School's students for many years. The School now feel that it is time to refresh the current contract, to allow the service to be taken to the next level, which will deliver the latest catering concepts and an even better service for its students.

The School's objectives for the new contract are as follows:-

- A catering service that is well managed and requires minimal involvement from the School's management team.

- A strong Contractor Area Manager who will develop and lead the team to deliver a customer service focused offer and spend a substantial amount of time on site at the outset to undertake this.
- A Contractor who is proactive in their relationship management with the School.
- Investment in the School's Catering service through increased marketing in return for a tenure of contract.
- A higher number of students and staff using the facilities by providing a high quality, affordable and nutritious meal.
- An agreed catering service level that encourages students to take a healthy and balanced meal.
- Food and drinks that look appetising and are attractively presented.
- A hospitality service that will help showcase the School through events and to visitors.
- A Contractor that adopts a flexible and proactive approach to all School activities.
- A service that is professionally merchandised and marketed with discretion and to the mutual benefit of the School and the Contractor.
- A Contractor that operates using the optimum level of staffing.

No Halal provision required, however there is WYPF application requirement.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 possible one year extensions on agreement.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.14) Additional information**

Please request all documentation from [admin@redboxcs.com](mailto:admin@redboxcs.com). No documents are available for download on the [www.redboxcs.com](http://www.redboxcs.com) website and must be requested by email.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 May 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 1 September 2021

#### **IV.2.7) Conditions for opening of tenders**

Date

17 May 2021

Local time

12:01pm

Place

One hard copy should be returned to St John Fisher Catholic Voluntary Academy, Oxford Road, Dewsbury, WF13 4LL for the attention of Nawaid Aurangzeb CFO and these should be wrapped and have no visible markings that could relate to your organisation, including a franking mark. Once these have been opened, Red Box will request an electronic copy of the tender response.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

Please request tender information via email at [admin@redboxcs.com](mailto:admin@redboxcs.com).

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Red Box Consultancy Services Ltd

Harrogate

Country

United Kingdom

