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Tender

Debt Recovery Services

London Universities Purchasing Consortium

F02: Contract notice

Notice identifier: 2023/S 000-005929

Procurement identifier (OCID): ocds-h6vhtk-03ad11

Published 28 February 2023, 7:39pm

Section I: Contracting authority

I.1) Name and addresses

London Universities Purchasing Consortium

Shropshire House, 179 Tottenham Court Road, Fitzrovia

London

W1T 7NZ

Contact

Roy Dennis

Email

r.dennis@lupc.ac.uk

Telephone

+44 2073072772

Country

United Kingdom

Region code

UK - United Kingdom

National registration number

N/A

Internet address(es)

Main address

<https://www.lupc.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/81165>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=60013&B=LUPC

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=60013&B=LUPC

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Debt Recovery Services

Reference number

PFB5062 LU

II.1.2) Main CPV code

- 79940000 - Collection agency services

II.1.3) Type of contract

Services

II.1.4) Short description

London Universities Purchasing Consortium (LUPC) is establishing a multi-provider framework agreement for the provision of debt recovery services in England, Scotland, Wales and Northern Ireland. The framework will be available to the members of LUPC, APUC, HEPCW, NEUPC, NWUPC, and SUPC. Members include higher education, further education, schools, the wider public sector and not for profit institutions.

There are two lots under the framework. One for student focused and a second for commercial debt recovery..

The framework agreement is estimated to commence in May 2023.

II.1.5) Estimated total value

Value excluding VAT: £4,800,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 1

II.2) Description

II.2.1) Title

Lot 1 – Debt Recovery (Student Focused)

Lot No

1

II.2.2) Additional CPV code(s)

- 79940000 - Collection agency services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

The provision of debt recovery services with specific emphasis on specialist services pertaining to student debt recovery for the education sector. This includes pre-legal and legal recoveries, consumer and commercial debt. This is restricted to FCA or SRA registered bidders.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12-month extension option possible at buyer's discretion,

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

It is anticipated that some of the future call-off contracts under this framework may be part or fully funded from external streams, including European Union (EU) funding (ERDF/ESF) and potentially other research bodies.

II.2.14) Additional information

Attached as document

II.2) Description

II.2.1) Title

Lot 2 – Debt Recovery (Commercial Focused)

Lot No

2

II.2.2) Additional CPV code(s)

- 79940000 - Collection agency services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

London W1T 7NZ

II.2.4) Description of the procurement

The provision of debt recovery services with specific emphasis on specialist services pertaining to commercial debt recovery for our members. This includes pre-legal and legal recoveries, consumer and commercial debt. This is restricted to SRA registered bidders.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12-month extension option possible at buyer's discretion,

II.2.10) Information about variants

Variants will be accepted: No

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Options: No

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II.2.14) Additional information

Attached as document

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.1) Information about a particular profession

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Bidders must be FCA or SRA registered as defined against each lot in the procurement documentation.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 10

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 April 2023

Local time

11:59pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 3 October 2023

IV.2.7) Conditions for opening of tenders

Date

4 April 2023

Local time

11:59pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

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