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Tender

## **Debt Recovery Services**

London Universities Purchasing Consortium

F02: Contract notice

Notice identifier: 2023/S 000-005929

Procurement identifier (OCID): ocds-h6vhtk-03ad11

Published 28 February 2023, 7:39pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Universities Purchasing Consortium

Shropshire House, 179 Tottenham Court Road, Fitzrovia

London

W1T 7NZ

#### **Contact**

Roy Dennis

#### **Email**

[r.dennis@lupc.ac.uk](mailto:r.dennis@lupc.ac.uk)

#### **Telephone**

+44 2073072772

**Country**

United Kingdom

**Region code**

UK - United Kingdom

**National registration number**

N/A

**Internet address(es)**

Main address

<https://www.lupc.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/81165>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=60013&B=LUPC](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=60013&B=LUPC)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=60013&B=LUPC](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=60013&B=LUPC)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Debt Recovery Services

Reference number

PFB5062 LU

#### **II.1.2) Main CPV code**

- 79940000 - Collection agency services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

London Universities Purchasing Consortium (LUPC) is establishing a multi-provider framework agreement for the provision of debt recovery services in England, Scotland, Wales and Northern Ireland. The framework will be available to the members of LUPC, APUC, HEPCW, NEUPC, NWUPC, and SUPC. Members include higher education, further education, schools, the wider public sector and not for profit institutions.

There are two lots under the framework. One for student focused and a second for commercial debt recovery..

The framework agreement is estimated to commence in May 2023.

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,800,000

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 1

## **II.2) Description**

### **II.2.1) Title**

Lot 1 – Debt Recovery (Student Focused)

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 79940000 - Collection agency services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

The provision of debt recovery services with specific emphasis on specialist services pertaining to student debt recovery for the education sector. This includes pre-legal and legal recoveries, consumer and commercial debt. This is restricted to FCA or SRA registered bidders.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12-month extension option possible at buyer's discretion,

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

It is anticipated that some of the future call-off contracts under this framework may be part or fully funded from external streams, including European Union (EU) funding (ERDF/ESF) and potentially other research bodies.

### **II.2.14) Additional information**

Attached as document

## **II.2) Description**

### **II.2.1) Title**

Lot 2 – Debt Recovery (Commercial Focused)

Lot No

2

## **II.2.2) Additional CPV code(s)**

- 79940000 - Collection agency services

## **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

London W1T 7NZ

## **II.2.4) Description of the procurement**

The provision of debt recovery services with specific emphasis on specialist services pertaining to commercial debt recovery for our members. This includes pre-legal and legal recoveries, consumer and commercial debt. This is restricted to SRA registered bidders.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

12-month extension option possible at buyer's discretion,

## **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: Yes

Identification of the project

It is anticipated that some of the future call-off contracts under this framework may be part or fully funded from external streams, including European Union (EU) funding (ERDF/ESF) and potentially other research bodies.

### **II.2.14) Additional information**

Attached as document

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.1) Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision

Bidders must be FCA or SRA registered as defined against each lot in the procurement documentation.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 10



#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

4 April 2023

Local time

11:59pm

##### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 3 October 2023

##### **IV.2.7) Conditions for opening of tenders**

Date

4 April 2023

Local time

11:59pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

London Universities Purchasing Consortium

Shropshire House, 179 Tottenham Court Road,

London

W1T 7NZ

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