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Tender

## **Asset & Development Management Services, Charter Walk Shopping Centre, Burnley**

Burnley Borough Council

F02: Contract notice

Notice identifier: 2025/S 000-005922

Procurement identifier (OCID): ocds-h6vhtk-04e438

Published 19 February 2025, 3:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Burnley Borough Council

Town Hall

BURNLEY

BB119SA

#### **Contact**

Chris Gay

#### **Email**

[cgay@burnley.gov.uk](mailto:cgay@burnley.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UKD46 - East Lancashire

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.burnley.gov.uk](http://www.burnley.gov.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.the-chest.org.uk](http://www.the-chest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.the-chest.org.uk](http://www.the-chest.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Asset & Development Management Services, Charter Walk Shopping Centre, Burnley

Reference number

CW 01/25

#### **II.1.2) Main CPV code**

- 70332200 - Commercial property management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Burnley Borough Council is seeking to appoint an experienced asset and development management services company to provide advice on strategic direction and maximise the performance of the Council owned Charter Walk Shopping Centre in Burnley town centre.

A property management provider is already in place managing the day-to-day operation at Charter Walk. An asset and development management services provider will be responsible for the diligent supervision of the performance by the property manager of its obligations under the property management agreement.

A close working relationship and co-ordination between the asset & development management provider and the property management provider, as well as the council, will be necessary to meet the requirements of the council in relation to the strategic direction of Charter Walk.

The council intends to invest in Charter Walk to maintain and generate income growth over a 30-year period. The objective is to align the assets with the future requirements of the local community by supporting the growth of vibrant and diverse independent tenants in conjunction with the larger national brands.

Please see the Tender Brief and Invitation to Tender documents for further details.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,008,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKD - North West (England)

Main site or place of performance

Charter Walk Shopping Centre, Burnley, Lancashire

### **II.2.4) Description of the procurement**

The proposed Contract period is expected to commence in May 2025. The initial contract period will be for 5 years with the option for 1 + 1 year extension at the council's discretion.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,008,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The proposed Contract period is expected to commence in May 2025. The initial contract

period will be for 5 years with the option for 1 + 1 year extension at the council's discretion.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

The proposed Contract period is expected to commence in May 2025. The initial contract period will be for 5 years with the option for 1 + 1 year extension at the council's discretion.

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

25 March 2025

Local time

3:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

25 March 2025

Local time

3:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court England and Wales Royal Court of Justice

London WC2A 2LL

Country

United Kingdom