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Tender

Asset & Development Management Services, Charter Walk Shopping Centre, Burnley

Burnley Borough Council

F02: Contract notice

Notice identifier: 2025/S 000-005922

Procurement identifier (OCID): ocds-h6vhtk-04e438

Published 19 February 2025, 3:38pm

Section I: Contracting authority

I.1) Name and addresses

Burnley Borough Council

Town Hall

BURNLEY

BB119SA

Contact

Chris Gay

Email

cgay@burnley.gov.uk

Country

United Kingdom

Region code

UKD46 - East Lancashire

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.burnley.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.the-chest.org.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.the-chest.org.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Asset & Development Management Services, Charter Walk Shopping Centre, Burnley

Reference number

CW 01/25

II.1.2) Main CPV code

- 70332200 - Commercial property management services

II.1.3) Type of contract

Services

II.1.4) Short description

Burnley Borough Council is seeking to appoint an experienced asset and development management services company to provide advice on strategic direction and maximise the performance of the Council owned Charter Walk Shopping Centre in Burnley town centre.

A property management provider is already in place managing the day-to-day operation at Charter Walk. An asset and development management services provider will be responsible for the diligent supervision of the performance by the property manager of its obligations under the property management agreement.

A close working relationship and co-ordination between the asset & development management provider and the property management provider, as well as the council, will be necessary to meet the requirements of the council in relation to the strategic direction of Charter Walk.

The council intends to invest in Charter Walk to maintain and generate income growth over a 30-year period. The objective is to align the assets with the future requirements of the local community by supporting the growth of vibrant and diverse independent tenants in conjunction with the larger national brands.

Please see the Tender Brief and Invitation to Tender documents for further details.

II.1.5) Estimated total value

Value excluding VAT: £1,008,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD - North West (England)

Main site or place of performance

Charter Walk Shopping Centre, Burnley, Lancashire

II.2.4) Description of the procurement

The proposed Contract period is expected to commence in May 2025. The initial contract period will be for 5 years with the option for 1 + 1 year extension at the council's discretion.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,008,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The proposed Contract period is expected to commence in May 2025. The initial contract period will be for 5 years with the option for 1 + 1 year extension at the council's discretion.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The proposed Contract period is expected to commence in May 2025. The initial contract period will be for 5 years with the option for 1 + 1 year extension at the council's discretion.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 March 2025

Local time

3:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

25 March 2025

Local time

3:01pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

High Court England and Wales Royal Court of Justice

London WC2A 2LL

Country

United Kingdom