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Contract

## **Provision of External Audit Services**

High Life Highland

F03: Contract award notice

Notice identifier: 2025/S 000-005812

Procurement identifier (OCID): ocds-h6vhtk-04b5b7

Published 19 February 2025, 12:19pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

High Life Highland

Highland Archive Centre, Bught Road

Inverness

IV3 5SS

#### **Contact**

Neil Johnston

#### **Email**

[hlh.business.support@highlifehighland.com](mailto:hlh.business.support@highlifehighland.com)

#### **Telephone**

+44 1349781700

#### **Country**

United Kingdom

**NUTS code**

UKM6 - Highlands and Islands

**Internet address(es)**

Main address

<http://www.highlifehighland.com>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA23042](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA23042)

**I.4) Type of the contracting authority**

Other type

Charity

**I.5) Main activity**

Other activity

Learning and leisure activities

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Provision of External Audit Services

Reference number

HLH-ITT-01-25

#### **II.1.2) Main CPV code**

- 79200000 - Accounting, auditing and fiscal services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

High Life Highland is seeking the services of a suitably qualified and experienced Audit Firm to provide external auditing services for the period from 1 January 2025 to 31 December 2027 with the option to extend for a further 2 years.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £78,000

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79212200 - Internal audit services
- 79212100 - Financial auditing services
- 79212000 - Auditing services
- 79210000 - Accounting and auditing services

### **II.2.3) Place of performance**

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Highland Archive Centre, Bught Road, Inverness, IV3 5SS

### **II.2.4) Description of the procurement**

High Life Highland is seeking the services of a suitably qualified and experienced Audit Firm to provide external auditing services for the period from 1 January 2025 to 31 December 2027 with the option to extend for a further 2 years.

### **II.2.5) Award criteria**

Quality criterion - Name: Knowledge of the Charity Sector/ Audit portfolio of Charities / Weighting: 20

Quality criterion - Name: The Quality of resources / Weighting: 20

Quality criterion - Name: The Quality of Audit Strategy & Support Services / Weighting: 20

Price - Weighting: 40

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2024/S 000-036535](#)

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## **Section V. Award of contract**

### **Contract No**

NOV518126

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

6 January 2025

#### **V.2.2) Information about tenders**

Number of tenders received: 3

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 3

Number of tenders received by electronic means: 3

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Saffery Champness LLP

Kintail House, Beechwood Park

Inverness

IV2 3BW

Telephone

+44 1463219478

Country

United Kingdom

NUTS code

- UKM6 - Highlands and Islands

The contractor is an SME

No

**V.2.4) Information on value of contract/lot (excluding VAT)**

Total value of the contract/lot: £78,000

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## **Section VI. Complementary information**

### **VI.3) Additional information**

(SC Ref:791106)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Inverness Justice Centre

Longman Road

Inverness

IV1 1JJ

Country

United Kingdom