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Tender

## **Records and off site storage**

Herefordshire and Worcestershire Health & Care NHS Trust

F02: Contract notice

Notice identifier: 2021/S 000-005808

Procurement identifier (OCID): ocds-h6vhtk-029e21

Published 22 March 2021, 5:06pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Herefordshire and Worcestershire Health & Care NHS Trust

Kings Court 2, Charles Hastings Way

Worcester

WR5 1JR

### **Contact**

Marvin Foolchand

### **Email**

[marvin.foolchand1@nhs.net](mailto:marvin.foolchand1@nhs.net)

### **Telephone**

+44 1905681926

### **Country**

United Kingdom

**NUTS code**

UKG1 - Herefordshire, Worcestershire and Warwickshire

**National registration number**

N/A

**Internet address(es)**

Main address

<https://www.hacw.nhs.uk/>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/22031>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=35988&B=HACW\\_NHS](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=35988&B=HACW_NHS)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=35988&B=HACW\\_NHS](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=35988&B=HACW_NHS)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Health

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Records and off site storage

Reference number

T.HACW.036

#### **II.1.2) Main CPV code**

- 63121000 - Storage and retrieval services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Records and off site storage contract: The contract will include the secure storage of confidential records (including Patient Records) at the suppliers premises. The supplier will be required to retrieve, deliver and collect stored boxes within set timescales as requested by the Trust.

#### **II.1.5) Estimated total value**

Value excluding VAT: £686,780

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 63120000 - Storage and warehousing services
- 63121100 - Storage services

#### **II.2.3) Place of performance**

NUTS codes

- UKG1 - Herefordshire, Worcestershire and Warwickshire

Main site or place of performance

Herefordshire and Worcestershire

#### **II.2.4) Description of the procurement**

Records and off site storage contract: The contract will include the secure storage of confidential records (including Patient Records) at the suppliers premises. The supplier will be required to retrieve, deliver and collect stored boxes within set timescales as requested by the Trust.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £686,780

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

36 month contract with the option to extend for four further 12 month periods

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As stated in the procurement documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 April 2021

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

23 April 2021

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: seven years

### **VI.3) Additional information**

Tender must be accessed and submitted via the EU Supply etendering system

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Herefordshire and Worcestershire Health and Care NHS Trust

Worcester

Country

United Kingdom