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Award

# **Human Resource and Payroll System**

Scottish Fire and Rescue Service

F15: Voluntary ex ante transparency notice

Notice identifier: 2021/S 000-005799

Procurement identifier (OCID): ocds-h6vhtk-029e18

Published 22 March 2021, 4:32pm

## Section I: Contracting authority/entity

## I.1) Name and addresses

Scottish Fire and Rescue Service

Headquarters, Westburn Drive

Cambuslang

G72 7NA

#### Contact

Donna Fallon

#### **Email**

donna.fallon@firescotland.gov.uk

## **Telephone**

+44 1416464637

## Country

**United Kingdom** 

**NUTS** code

**UKM - SCOTLAND** 

Internet address(es)

Main address

http://firescotland.gov.uk

Buyer's address

 $\underline{https://www.publiccontractsscotland.gov.uk/search/Search\_AuthProfile.aspx?ID=AA1954}\underline{3}$ 

# I.4) Type of the contracting authority

Body governed by public law

# I.5) Main activity

Public order and safety

## **Section II: Object**

## II.1) Scope of the procurement

### II.1.1) Title

Human Resource and Payroll System

Reference number

V3A-142-2021

#### II.1.2) Main CPV code

• 48810000 - Information systems

### II.1.3) Type of contract

Supplies

#### II.1.4) Short description

Provision of a Human Resource and Payroll System whilst work is underway to procure and implement a replacement system.

#### II.1.6) Information about lots

This contract is divided into lots: No

#### II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £586,119

## II.2) Description

#### II.2.2) Additional CPV code(s)

- 79631000 Personnel and payroll services
- 72222300 Information technology services
- 48450000 Time accounting or human resources software package
- 48000000 Software package and information systems

#### II.2.3) Place of performance

#### **NUTS** codes

• UKM - SCOTLAND

#### II.2.4) Description of the procurement

The Scottish Fire and Rescue Service are currently in the process of scoping out their requirements surrounding core business systems required within the People, Training, Finance and Asset Management areas of the business. Part of the initial scoping phase includes for HR & Payroll for which it is the intention of SFRS to issue an Invitation to Tender in December 2021 with an anticipated contract award of October 2022 prior to then commencing the implementation phase which will be due for completion by October 2023. In the interim period there is a critical need to continue with the existing HR & Payroll provision to ensure business continuity until such time as a new system as been procured and implemented.

#### II.2.11) Information about options

Options: Yes

Description of options

There may be a requirement to increase or decrease the number of user licenses throughout the contract duration.

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Negotiated without a prior call for competition

• Additional deliveries by the original supplier

## Explanation:

The HR & Payroll System is utilised throughout the whole of the Scottish Fire and Rescue Service (SFRS) and is key to the management of employee records, payment of employees amongst other critical employee services. SFRS are currently in the process of scoping out their future requirements surrounding core business systems required within the People, Training, Finance and Asset Management areas of the business. Part of the initial scoping phase includes for HR & Payroll for which it is the intention of SFRS to issue an Invitation to Tender in December 2021 with an anticipated contract award of October 2022 prior to then commencing the implementation phase which will be due for completion by October 2023. In the interim period there is a critical need to continue with the existing HR & Payroll provision to ensure business continuity until such time as a new system as been procured and implemented.

## IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## Section V. Award of contract/concession

### **Contract No**

V3A-142-2021

A contract/lot is awarded: Yes

## V.2) Award of contract/concession

## V.2.1) Date of conclusion of the contract

22 March 2021

### V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

### V.2.3) Name and address of the contractor/concessionaire

MidlandHR

Ruddington Hall, Ruddington

Nottingham

NG138FD

Country

**United Kingdom** 

**NUTS** code

• UK - UNITED KINGDOM

The contractor/concessionaire is an SME

Yes

## V.2.4) Information on value of contract/lot/concession (excluding VAT)

Total value of the contract/lot/concession: £586,119

## **Section VI. Complementary information**

## VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at <a href="https://www.publiccontractsscotland.gov.uk/Search

(SC Ref:648336)

## VI.4) Procedures for review

## VI.4.1) Review body

Glasgow Sheriff of the Peace Court

1 Carlton Court

Glasgow

**G5 9TW** 

Telephone

+44 1414298888

Country

**United Kingdom** 

#### VI.4.2) Body responsible for mediation procedures

Please refer to section VI.4.3

Glasgow

Country

**United Kingdom** 

#### VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Scottish Fire and Rescue Service (SFRS) must, by notice in writing as soon as

possible after the decision has been made, inform all tenderers and candidates of its decision to award the contract, conclude the framework agreement or establish a dynamic purchasing system. The SFRS will incorporate a minimum 10 calendar day standstill at the point information on the contract award is communicated to tenderers. The SFRS is obliged to comply with the regulations and any eligible economic operator can bring an action in the Sherriff Court or the Court of Session where as a consequence of a breach by the SFRS, they suffer or risk suffering loss or damage. The bringing of court proceedings during the standstill period means that the SFRS must not enter into the contract, conclude the framework agreement or establish the dynamic purchasing system unless the proceedings are determined, discontinued or disposed of: or the court, by interim order, brings to an end the prohibition. The bringing of court proceedings after the standstill period has elapsed and the remedies that are available to the courts are detailed in the Regulations.