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Award

## **Human Resource and Payroll System**

Scottish Fire and Rescue Service

F15: Voluntary ex ante transparency notice

Notice identifier: 2021/S 000-005799

Procurement identifier (OCID): ocids-h6vhtk-029e18

Published 22 March 2021, 4:32pm

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Scottish Fire and Rescue Service

Headquarters, Westburn Drive

Cambuslang

G72 7NA

#### **Contact**

Donna Fallon

#### **Email**

[donna.fallon@firescotland.gov.uk](mailto:donna.fallon@firescotland.gov.uk)

#### **Telephone**

+44 1416464637

#### **Country**

United Kingdom

**NUTS code**

UKM - SCOTLAND

**Internet address(es)**

Main address

<http://firescotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA19543](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19543)

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Public order and safety

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Human Resource and Payroll System

Reference number

V3A-142-2021

#### **II.1.2) Main CPV code**

- 48810000 - Information systems

#### **II.1.3) Type of contract**

Supplies

#### **II.1.4) Short description**

Provision of a Human Resource and Payroll System whilst work is underway to procure and implement a replacement system.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £586,119

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79631000 - Personnel and payroll services
- 72222300 - Information technology services
- 48450000 - Time accounting or human resources software package
- 48000000 - Software package and information systems

#### **II.2.3) Place of performance**

NUTS codes

- UKM - SCOTLAND

#### **II.2.4) Description of the procurement**

The Scottish Fire and Rescue Service are currently in the process of scoping out their requirements surrounding core business systems required within the People, Training, Finance and Asset Management areas of the business. Part of the initial scoping phase includes for HR & Payroll for which it is the intention of SFRS to issue an Invitation to Tender in December 2021 with an anticipated contract award of October 2022 prior to then commencing the implementation phase which will be due for completion by October 2023. In the interim period there is a critical need to continue with the existing HR & Payroll provision to ensure business continuity until such time as a new system as been procured and implemented.

#### **II.2.11) Information about options**

Options: Yes

Description of options

There may be a requirement to increase or decrease the number of user licenses throughout the contract duration.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated without a prior call for competition

- Additional deliveries by the original supplier

Explanation:

The HR & Payroll System is utilised throughout the whole of the Scottish Fire and Rescue Service (SFRS) and is key to the management of employee records, payment of employees amongst other critical employee services. SFRS are currently in the process of scoping out their future requirements surrounding core business systems required within the People, Training, Finance and Asset Management areas of the business. Part of the initial scoping phase includes for HR & Payroll for which it is the intention of SFRS to issue an Invitation to Tender in December 2021 with an anticipated contract award of October 2022 prior to then commencing the implementation phase which will be due for completion by October 2023. In the interim period there is a critical need to continue with the existing HR & Payroll provision to ensure business continuity until such time as a new system as been procured and implemented.

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

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## **Section V. Award of contract/concession**

### **Contract No**

V3A-142-2021

A contract/lot is awarded: Yes

### **V.2) Award of contract/concession**

#### **V.2.1) Date of conclusion of the contract**

22 March 2021

#### **V.2.2) Information about tenders**

The contract has been awarded to a group of economic operators: No

#### **V.2.3) Name and address of the contractor/concessionaire**

MidlandHR

Ruddington Hall, Ruddington

Nottingham

NG138FD

Country

United Kingdom

NUTS code

- UK - UNITED KINGDOM

The contractor/concessionaire is an SME

Yes

#### **V.2.4) Information on value of contract/lot/concession (excluding VAT)**

Total value of the contract/lot/concession: £586,119

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## **Section VI. Complementary information**

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=648336](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=648336).

(SC Ref:648336)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Glasgow Sheriff of the Peace Court

1 Carlton Court

Glasgow

G5 9TW

Telephone

+44 1414298888

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Please refer to section VI.4.3

Glasgow

Country

United Kingdom

#### **VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures

The Scottish Fire and Rescue Service (SFRS) must, by notice in writing as soon as

possible after the decision has been made, inform all tenderers and candidates of its decision to award the contract, conclude the framework agreement or establish a dynamic purchasing system. The SFRS will incorporate a minimum 10 calendar day standstill at the point information on the contract award is communicated to tenderers. The SFRS is obliged to comply with the regulations and any eligible economic operator can bring an action in the Sherriff Court or the Court of Session where as a consequence of a breach by the SFRS, they suffer or risk suffering loss or damage. The bringing of court proceedings during the standstill period means that the SFRS must not enter into the contract, conclude the framework agreement or establish the dynamic purchasing system unless the proceedings are determined, discontinued or disposed of: or the court, by interim order, brings to an end the prohibition. The bringing of court proceedings after the standstill period has elapsed and the remedies that are available to the courts are detailed in the Regulations.