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Tender

## **Cleaning Services**

University of Exeter

F02: Contract notice

Notice identifier: 2021/S 000-005793

Procurement identifier (OCID): ocds-h6vhtk-029e12

Published 22 March 2021, 4:06pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

University of Exeter

Northcote House

Exeter

EX4 4QH

#### **Contact**

Peter Fletcher

#### **Email**

[p.w.fletcher@exeter.ac.uk](mailto:p.w.fletcher@exeter.ac.uk)

#### **Telephone**

+44 1392661000

#### **Country**

United Kingdom

**NUTS code**

UKK4 - Devon

**National registration number**

RC000653

**Internet address(es)**

Main address

<http://www.exeter.ac.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/53042>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=37266&B=EXETER](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=37266&B=EXETER)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[https://uk.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=37266&B=EXETER](https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=37266&B=EXETER)

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Cleaning Services

Reference number

UOE/2020/084/PF

#### **II.1.2) Main CPV code**

- 90910000 - Cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The University of Exeter is looking to partner with an agency cleaning company through this procurement exercise. The contract shall be for the provision of agency cleaning staff in support of the University of Exeter's employed in-house cleaning team to meet spikes in demand for cleaning services across our two Exeter campuses and other city locations

Contract Term: 3 + 2 years

Tasks

Touch-point cleaning – in line with Public Health England guidance for cleaning during the COVID-19 pandemic, within student accommodation communal areas and academic spaces. Full schedules, guidance and policies produced by the University of Exeter and training will be provided

Conference support – predominately 'hotel-style' activity in relation to bedroom preparation and cleaning in between use and cleaning at the end of each conference season to ensure readiness for student arrivals.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,500,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90911000 - Accommodation, building and window cleaning services
- 90911100 - Accommodation cleaning services
- 90919000 - Office, school and office equipment cleaning services
- 90919100 - Cleaning services of office equipment
- 90919200 - Office cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKK4 - Devon

Main site or place of performance

Exeter

### **II.2.4) Description of the procurement**

The University of Exeter is looking to partner with an agency cleaning company through this procurement exercise. The contract shall be for the provision of agency cleaning staff in support of the University of Exeter's employed in-house cleaning team to meet spikes in demand for cleaning services across our two Exeter campuses and other city locations

Contract Term: 3 + 2 years

Contract value, based on previous year's spend is estimated between £150-300k per annum. This equates to a total contract value of between £0.45 million and £1.5 million.

Tasks

Touch-point cleaning – in line with Public Health England guidance for cleaning during the COVID-19 pandemic, within student accommodation communal areas and academic spaces. Full schedules, guidance and policies produced by the University of Exeter and training will be provided

Conference support – predominately 'hotel-style' activity in relation to bedroom

preparation and cleaning in between use and cleaning at the end of each conference season to ensure readiness for student arrivals.

This process is being viewed as a partnership and a very close working relationship will need to be fostered between the Facilities Management Team and an Account Manager to deal with the peaks of demand and responding in the appropriate manner and deal with any on-site issues if they should arise

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £1,500,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 year optional extension

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

See tender docs

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

See tender docs

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

22 April 2021

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 22 October 2021

#### **IV.2.7) Conditions for opening of tenders**

Date

22 April 2021

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 36-60 months

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Royal Court of Justice

Strand

London

WC2A2LL

Telephone

+44 2079476000

Country

United Kingdom