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Tender

Cleaning Services

University of Exeter

F02: Contract notice

Notice identifier: 2021/S 000-005793

Procurement identifier (OCID): ocds-h6vhtk-029e12

Published 22 March 2021, 4:06pm

Section I: Contracting authority

I.1) Name and addresses

University of Exeter

Northcote House

Exeter

EX4 4QH

Contact

Peter Fletcher

Email

p.w.fletcher@exeter.ac.uk

Telephone

+44 1392661000

Country

United Kingdom

NUTS code

UKK4 - Devon

National registration number

RC000653

Internet address(es)

Main address

http://www.exeter.ac.uk

Buyer's address

https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/53042

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://uk.eu-supply.com/app/rfg/rwlentrance s.asp?PID=37266&B=EXETER

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://uk.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=37266&B=EXETER

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cleaning Services

Reference number

UOE/2020/084/PF

II.1.2) Main CPV code

• 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Exeter is looking to partner with an agency cleaning company through this procurement exercise. The contract shall be for the provision of agency cleaning staff in support of the University of Exeter's employed in-house cleaning team to meet spikes in demand for cleaning services across our two Exeter campuses and other city locations

Contract Term: 3 + 2 years

Tasks

Touch-point cleaning – in line with Public Health England guidance for cleaning during the COVID-19 pandemic, within student accommodation communal areas and academic spaces. Full schedules, guidance and polices produced by the University of Exeter and training will be provided

Conference support – predominately 'hotel-style' activity in relation to bedroom preparation and cleaning in between use and cleaning at the end of each conference season to ensure readiness for student arrivals.

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90911000 Accommodation, building and window cleaning services
- 90911100 Accommodation cleaning services
- 90919000 Office, school and office equipment cleaning services
- 90919100 Cleaning services of office equipment
- 90919200 Office cleaning services

II.2.3) Place of performance

NUTS codes

• UKK4 - Devon

Main site or place of performance

Exeter

II.2.4) Description of the procurement

The University of Exeter is looking to partner with an agency cleaning company through this procurement exercise. The contract shall be for the provision of agency cleaning staff in support of the University of Exeter's employed in-house cleaning team to meet spikes in demand for cleaning services across our two Exeter campuses and other city locations

Contract Term: 3 + 2 years

Contract value, based on previous year's spend is estimated between £150-300k per annum. This equates to a total contract value of between £0.45 million and £1.5 million.

Tasks

Touch-point cleaning – in line with Public Health England guidance for cleaning during the COVID-19 pandemic, within student accommodation communal areas and academic spaces. Full schedules, guidance and polices produced by the University of Exeter and training will be provided

Conference support – predominately 'hotel-style' activity in relation to bedroom

preparation and cleaning in between use and cleaning at the end of each conference season to ensure readiness for student arrivals.

This process is being viewed as a partnership and a very close working relationship will need to be fostered between the Facilities Management Team and an Account Manager to deal with the peaks of demand and responding in the appropriate manner and deal with any on-site issues if they should arise

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

2 year optional extension

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

See tender docs

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

See tender docs

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

22 April 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 22 October 2021

IV.2.7) Conditions for opening of tenders

Date

22 April 2021

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 36-60 months

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Royal Court of Justice

Strand

London

WC2A2LL

Telephone

+44 2079476000

Country

United Kingdom