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Tender

Services of Inverness Castle, Exhibition and Content Design Partner

High Life Highland

F02: Contract notice

Notice identifier: 2021/S 000-005786

Procurement identifier (OCID): ocds-h6vhtk-029e0b

Published 22 March 2021, 3:16pm

Section I: Contracting authority

I.1) Name and addresses

High Life Highland

12-13 Ardross Street

Inverness

IV3 5NS

Email

hlh.business.support@highlifehighland.com

Telephone

+44 1349781700

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

Internet address(es)

Main address

<http://www.highlifehighland.com>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA23042

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.publiccontractsscotland.gov.uk/authority>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publiccontractsscotland.gov.uk/authority>

I.4) Type of the contracting authority

Other type

Charity

I.5) Main activity

Other activity

Leisure and learning

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Services of Inverness Castle, Exhibition and Content Design Partner

Reference number

HLH-FT-02-21

II.1.2) Main CPV code

- 92000000 - Recreational, cultural and sporting services

II.1.3) Type of contract

Services

II.1.4) Short description

High Life Highland, on behalf of The Highland Council, are seeking a partner to undertake a design process for the Inverness Castle Visitor Experience. The design services required relate to the exhibition, attraction and other content (physical or nonphysical) to be delivered within the Castle and in the landscaped gardens.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 92300000 - Entertainment services
- 92310000 - Artistic and literary creation and interpretation services

II.2.3) Place of performance

NUTS codes

- UKM6 - Highlands and Islands

Main site or place of performance

Inverness, Highlands, Scotland

II.2.4) Description of the procurement

High Life Highland, on behalf of The Highland Council, will initially appoint a partner to undertake a design process for the Inverness Castle Visitor Experience. The design services required relate to the exhibition, attraction and other content (physical or nonphysical) to be delivered within the Castle and in the landscaped gardens. This is expected to include a wide range (and scale) of installations, objects, media, projection, text and interactive digital opportunities for the visitor.

This tender is for design services that will be delivered in three phases

Phase 1: Concept Appraisal and Development

Phase 2: Full Scheme Design

Phase 3: Execution Support Services

II.2.5) Award criteria

Quality criterion - Name: Experience / Weighting: 30

Quality criterion - Name: Delivery / Weighting: 30

Quality criterion - Name: Accessibility / Weighting: 10

Quality criterion - Name: Design Solution / Weighting: 30

Price - Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

10 May 2021

End date

29 November 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 April 2021

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

4 May 2021

Local time

12:00pm

Place

Inverness

Information about authorised persons and opening procedure

Business Support Officer, Director of Culture and Project Director

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=648346.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:648346)

Download the ESPD document here:

https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=648346

VI.4) Procedures for review

VI.4.1) Review body

Inverness Justice Centre

Longman Road

Inverness

IV1 1AH

Country

United Kingdom