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Tender

## Grounds Maintenance - South West

Historic Environment Scotland

F02: Contract notice

Notice identifier: 2025/S 000-005782

Procurement identifier (OCID): ocds-h6vhtk-04e3d1

Published 19 February 2025, 11:23am

### Section I: Contracting authority

#### I.1) Name and addresses

Historic Environment Scotland

Longmore House, Salisbury Place

Edinburgh

EH9 1SH

#### Email

[procurement@hes.scot](mailto:procurement@hes.scot)

#### Country

United Kingdom

#### NUTS code

UKM75 - Edinburgh, City of

#### Internet address(es)

Main address

<http://historicenvironment.scot>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00164](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00164)

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

### **I.4) Type of the contracting authority**

National or federal Agency/Office

### **I.5) Main activity**

Other activity

Conservation, Heritage, Tourism, Built Environment

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Grounds Maintenance - South West

Reference number

HES/C/4293

#### **II.1.2) Main CPV code**

- 77314000 - Grounds maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Historic Environment Scotland is looking for a supplier/s to provide grounds maintenance services at multiple sites, split into 3 lots, across the South West.

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

#### **II.2.1) Title**

Dumfries

Lot No

1

#### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

#### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

#### **II.2.4) Description of the procurement**

Please see Specification and supporting documents for full requirements

#### **II.2.5) Award criteria**

Quality criterion - Name: Details of skills of the workers / Weighting: 45%

Quality criterion - Name: Health and Safety / Weighting: 5%

Quality criterion - Name: Environmental Policies / Weighting: 5%

Quality criterion - Name: Fair Work Practices / Weighting: 5%

Price - Weighting: 40%

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Once the initial 2 years is up, there is an option to extend the contract by a further 2 years to be reviewed annually.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Galloway

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKM92 - Dumfries & Galloway

### **II.2.4) Description of the procurement**

Please see Specification and supporting documents for full requirements

### **II.2.5) Award criteria**

Quality criterion - Name: Details of the skills of the workers / Weighting: 45%

Quality criterion - Name: Health and Safety / Weighting: 5%

Quality criterion - Name: Environmental Policies / Weighting: 5%

Quality criterion - Name: Fair Work Practices / Weighting: 5%

Price - Weighting: 40%

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

Once the initial 2 years are up, there is an option to extend the contract by a further 2 years which will be reviewed annually.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2) Description**

#### **II.2.1) Title**

Ayrshire

Lot No

3

#### **II.2.2) Additional CPV code(s)**

- 77314000 - Grounds maintenance services

#### **II.2.3) Place of performance**

NUTS codes

- UKM94 - South Ayrshire

#### **II.2.4) Description of the procurement**

Please see Specification and supporting documents for full requirements

#### **II.2.5) Award criteria**

Quality criterion - Name: Details of the skills of the workers / Weighting: 45%

Quality criterion - Name: Health and Safety / Weighting: 5%

Quality criterion - Name: Environmental Policies / Weighting: 5%

Quality criterion - Name: Fair Work Practices / Weighting: 5%

Price - Weighting: 40%

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

After the initial 2 years, the contract will be available for a 2 year extension which will be reviewed annually.

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

HES use Scotbis, an independent provider of business credit reports, to assess the financial standing of tenderers. The overall aim of this assessment is to ensure, as far as possible, that any potential Supplier will not have financial difficulties that endanger their ability to perform the Contract. If financial information cannot be gained from that source Historic Environment Scotland will request that you provide full audited accounts for the last full financial year. If Suppliers cannot provide any of the assurances as detailed above, and it is determined by HES that your financial strength is not adequate, then your company may not pass the financial evaluation. If you can provide the assurances as detailed above, HES may explore these options with you before determining whether your company can be taken forward in this procurement exercise. Bank details may also be sought to support the above.

Minimum level(s) of standards possibly required

Public Liability - 10 million

Employers Liability - 10 million

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 March 2025

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

21 March 2025

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: If all extensions are used up then the contract will be re-tendered in 2029

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Please note that HES will not sign up to suppliers T&Cs and will not negotiate at point of award or post contract award. If you have any concerns regarding the T&Cs then please highlight these in your tender submission.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=791017](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=791017).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

The supplier is encouraged to think about any community benefits that they could bring during the lifetime of the contract.

(SC Ref:791017)

Download the ESPD document here:

[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=791017](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=791017)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Edinburgh Sheriff Court and Justice of the Peace Court

Edinburgh

Country

United Kingdom