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Tender

## **Revenue and Benefits Mailing Service and Annual Billing**

Isle of Anglesey County Council

F02: Contract notice

Notice identifier: 2025/S 000-005770

Procurement identifier (OCID): ocds-h6vhtk-04e3c6

Published 19 February 2025, 10:54am

The closing date and time has been changed to:

**28 March 2025, 5:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Isle of Anglesey County Council

Isle of Anglesey County Council, Council Offices, Llangefni

Anglesey.

LL77 7TW

#### **Contact**

Llinos Mair Roberts

#### **Email**

[llinosroberts5@ynysmon.llyw.cymru](mailto:llinosroberts5@ynysmon.llyw.cymru)

**Telephone**

+44 1248750057

**Country**

United Kingdom

**NUTS code**

UKL11 - Isle of Anglesey

**Internet address(es)**

Main address

<https://www.anglesey.gov.uk/Cyngor-Sir-Ynys-Mon-Isle-of-Anglesey-County-Council.aspx>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0369](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0369)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sell2wales.gov.wales>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sell2wales.gov.wales>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Revenue and Benefits Mailing Service and Annual Billing

#### **II.1.2) Main CPV code**

- 79571000 - Mailing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Revenue and Benefits Mailing Service and Annual Billing

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 79571000 - Mailing services

#### **II.2.3) Place of performance**

NUTS codes

- UKL11 - Isle of Anglesey

#### **II.2.4) Description of the procurement**

Revenue and Billing Mailing Service and Annual Billing- please see specification

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 45

Price - Weighting: 55

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

21 March 2025

Local time

5:00pm

Changed to:

Date

28 March 2025

Local time

5:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.7) Conditions for opening of tenders**

Date

21 March 2025

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=148270](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=148270).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.sell2wales.gov.wales/sitehelp/help\\_guides.aspx](https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:148270)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom