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Tender

## **Appropriate Adult Service for Hampshire, Southampton, Portsmouth, and the Isle of Wight**

HAMPSHIRE COUNTY COUNCIL

Southampton City Council

Portsmouth City Council

Isle of Wight Council

Police and Crime Commissioner for Hampshire, Portsmouth, Southampton and the Isle of Wight

F02: Contract notice

Notice identifier: 2021/S 000-005750

Procurement identifier (OCID): ocds-h6vhtk-029de7

Published 22 March 2021, 12:34pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

HAMPSHIRE COUNTY COUNCIL

The Castle

WINCHESTER

SO238ZB

#### **Contact**

Annette Rebentisch

#### **Email**

[childrens.services.procurement.unit@hants.gov.uk](mailto:childrens.services.procurement.unit@hants.gov.uk)

**Telephone**

+44 1962846094

**Country**

United Kingdom

**NUTS code**

UKJ3 - Hampshire and Isle of Wight

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/hampshire.aspx/Home>

**I.1) Name and addresses**

Southampton City Council

Southampton

SO14 7LY

**Email**

[childrens.services.procurement.unit@hants.gov.uk](mailto:childrens.services.procurement.unit@hants.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKJ32 - Southampton

**Internet address(es)**

Main address

<https://www.southampton.gov.uk/>

## **I.1) Name and addresses**

Portsmouth City Council

Portsmouth

PO1 2AL

### **Email**

[childrens.services.procurement.unit@hants.gov.uk](mailto:childrens.services.procurement.unit@hants.gov.uk)

### **Country**

United Kingdom

### **NUTS code**

UKJ31 - Portsmouth

### **Internet address(es)**

Main address

<https://www.portsmouth.gov.uk/>

## **I.1) Name and addresses**

Isle of Wight Council

Newport

PO30 3LF

### **Email**

[childrens.services.procurement.unit@hants.gov.uk](mailto:childrens.services.procurement.unit@hants.gov.uk)

### **Country**

United Kingdom

**NUTS code**

UKJ34 - Isle of Wight

**Internet address(es)**

Main address

<https://www.iow.gov.uk/>

**I.1) Name and addresses**

Police and Crime Commissioner for Hampshire, Portsmouth, Southampton and the Isle of Wight

Winchester

SO23 8AJ

**Email**

[childrens.services.procurement.unit@hants.gov.uk](mailto:childrens.services.procurement.unit@hants.gov.uk)

**Country**

United Kingdom

**NUTS code**

UKJ3 - Hampshire and Isle of Wight

**Internet address(es)**

Main address

<https://www.hampshire-pcc.gov.uk/>

**I.2) Information about joint procurement**

The contract involves joint procurement

### **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/hampshire.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/hampshire.aspx/Home>

### **I.4) Type of the contracting authority**

Regional or local authority

### **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Appropriate Adult Service for Hampshire, Southampton, Portsmouth, and the Isle of Wight

Reference number

CS14221

#### **II.1.2) Main CPV code**

- 85312310 - Guidance services

#### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The service will provide persons acting as an appropriate adult (AA) for children and young people (in the absence of the parent, guardian or, if the juvenile is in the care of a local authority or voluntary organisation, a person representing that authority or organisation, or a social worker) and vulnerable adults (in the absence of a 3 / 4 relative, guardian, other person responsible for their care or other appropriate friend or suitable adult) in custody at a police station or other place.

The service will also provide AA for unaccompanied Asylum Seeking Children who are requiring an age assessment to be undertaken by children's services in situations where the age of the child is in dispute.

The service will be required in Hampshire, Southampton, Portsmouth and the Isle of Wight.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,650,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ3 - Hampshire and Isle of Wight

Main site or place of performance

Hampshire, Southampton, Portsmouth and the Isle of Wight

### **II.2.4) Description of the procurement**

The Council will follow a procedure under the Light Touch Regime, resembling an open procedure.

<https://in-tendhost.co.uk/hampshire.aspx/Home>

The procurement will result in 5 contracts, one contract with each collaborating authority.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,650,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 July 2021

End date

30 June 2024

This contract is subject to renewal

Yes

Description of renewals

The initial term of the contracts will be for three years, 1 July 2021 until 30 June 2024, with the option to extend for a duration of up to two further years until 30 June 2026.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2020/S 204-497663](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

26 April 2021

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

26 April 2021

Local time

2:01pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Hampshire County Council

Winchester

Country

United Kingdom

Internet address

<https://www.hants.gov.uk/>