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Tender

## Supply of Travel Management Services Y25011

Kent County Council (t/a Procurement Services)

F02: Contract notice

Notice identifier: 2025/S 000-005743

Procurement identifier (OCID): ocds-h6vhtk-04e3b0

Published 19 February 2025, 10:05am

### Section I: Contracting authority

#### I.1) Name and addresses

Kent County Council (t/a Procurement Services)

1 Abbey Wood Road, Kings Hill

West Malling

ME19 4YT

#### Email

[csgprocurement@csitd.org.uk](mailto:csgprocurement@csitd.org.uk)

#### Telephone

+44 8081685808

#### Country

United Kingdom

#### Region code

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.commercialservices.org.uk/>

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-West-Malling:-Travel-management-services./788ZX47758>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Supply of Travel Management Services Y25011

Reference number

Y25011

#### **II.1.2) Main CPV code**

- 63516000 - Travel management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The Framework Agreement will provide the public sector with a one-stop-shop offering a range of high quality, service-focused, compliant travel management solutions. Covering the provision of both online and offline services, suppliers will be expected to be able to provide a wide range of solutions, whilst also offering advisory and administrative support.

Suppliers will be required to give details of how they will provide Customers with sustainable travel solutions, how they track and report on carbon emissions, and what initiatives they have implemented to offset carbon emissions associated with travel.

#### **II.1.5) Estimated total value**

Value excluding VAT: £500,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 63516000 - Travel management services

- 63515000 - Travel services
- 63000000 - Supporting and auxiliary transport services; travel agencies services
- 79997000 - Business travel services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

### **II.2.4) Description of the procurement**

The Framework Agreement will provide the public sector with a one-stop-shop offering a range of high quality, service-focused, compliant travel management solutions. Covering the provision of both online and offline services, suppliers will be expected to be able to provide a wide range of solutions, whilst also offering advisory and administrative support.

Suppliers will be required to give details of how they will provide Customers with sustainable travel solutions, how they track and report on carbon emissions, and what initiatives they have implemented to offset carbon emissions associated with travel.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £500,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

All Public Bodies will have access to this Framework Agreement with the agreement with the

Contracting Authority. Those organisations who wish to access this Framework Agreement

are detailed in the Invitation to Tender document.

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

#### **IV.2) Administrative information**

##### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 April 2025

Local time

2:00pm

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 48 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

8 April 2025

Local time

2:15pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://csg.delta-esourcing.com/tenders/UK-UK-West-Malling:-Travel-management-services./788ZX47758>

To respond to this opportunity, please click here:

<https://csg.delta-esourcing.com/respond/788ZX47758>

GO Reference: GO-2025218-PRO-29474106

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Kent County Council (t/a Procurement Services)

1 Abbey Wood Road

West Malling

ME19 4YT

Email

[csgprocurement@csitd.org.uk](mailto:csgprocurement@csitd.org.uk)

Telephone

+44 8081685808

Country

United Kingdom

Internet address

<https://www.commercialservices.org.uk/>

**VI.4.2) Body responsible for mediation procedures**

Commercial Services

1 Abbey Wood Road, Kings Hill

West Malling

ME19 4YT

Email

[csgprocurement@csltd.org.uk](mailto:csgprocurement@csltd.org.uk)

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