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Tender

St Olave's Grammar School Cleaning Tender 2021

Procurement for Schools Ltd

F02: Contract notice

Notice identifier: 2021/S 000-005719

Procurement identifier (OCID): ocds-h6vhtk-029dc8

Published 22 March 2021, 9:48am

Section I: Contracting authority

I.1) Name and addresses

Procurement for Schools Ltd

63 Grimthorpe House, Agdon Street

London (Greater)

EC1V 0BP

Email

mnewell@procurementforschools.com

Telephone

+44 7557977839

Country

United Kingdom

NUTS code

UK - UNITED KINGDOM

Internet address(es)

Main address

<http://www.procurementforschools.com>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA42687

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.dropbox.com/sh/hjlvbcoley7cglb/AADsrB2n1223P7RTkmtul3nda?dl=0>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.dropbox.com/request/yEV4GUcwteqpbfbE6Y6>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

St Olave's Grammar School Cleaning Tender 2021

II.1.2) Main CPV code

- 90919300 - School cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

The contractor shall be responsible for ensuring that all cleaning tasks are completed, within the agreed access times' to a high standard and to the satisfaction of the Head teacher or his/her designated officer.

A Cleaning Supervisor must be on site at all times. It will also be the responsibility of the contractor to ensure that any faults found within rooms or other areas whilst cleaning operations are taking place are reported to the Saint Olave's Grammar School's representative at the end of the cleaning shift.

Care must be taken in all cleaning operations to ensure that there is no damage to paintwork or other finished surfaces/ or property belonging to the Saint Olave's Grammar School. Damage to any of the above must be reported to the Saint Olave's Grammar School's designated officer at the end of the cleaning shift. The designated officer may deduct, without prejudice to any other rights of the Saint Olave's Grammar School under the contract, the cost of any such damage (repair or replacement) from any sum(s) due to the contractor for work completed under the contract.

Please view the Specification for complete cleaning requirements.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90919300 - School cleaning services

II.2.3) Place of performance

NUTS codes

- UKI61 - Bromley

II.2.4) Description of the procurement

The contractor shall be responsible for ensuring that all cleaning tasks are completed, within the agreed access times' to a high standard and to the satisfaction of the Head teacher or his/her designated officer.

A Cleaning Supervisor must be on site at all times. It will also be the responsibility of the contractor to ensure that any faults found within rooms or other areas whilst cleaning operations are taking place are reported to the Saint Olave's Grammar School's representative at the end of the cleaning shift.

Care must be taken in all cleaning operations to ensure that there is no damage to paintwork or other finished surfaces/ or property belonging to the Saint Olave's Grammar School. Damage to any of the above must be reported to the Saint Olave's Grammar School's designated officer at the end of the cleaning shift. The designated officer may deduct, without prejudice to any other rights of the Saint Olave's Grammar School under the contract, the cost of any such damage (repair or replacement) from any sum(s) due to the contractor for work completed under the contract.

Supervisor to contact the site staff who is on lates if there are any issues such as leaks or write in the communication book. Clean water and cloths MUST be used each day. All cloths to be kept clean and sanitised daily.

Please view the Specification for complete cleaning requirements.

II.2.5) Award criteria

Quality criterion - Name: Method Statement / Weighting: 30

Quality criterion - Name: School references x5 / Weighting: 30

Cost criterion - Name: Price / Weighting: 40

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

Yes

Description of renewals

Extension can be granted after 3 years (5 years in total)

II.2.9) Information about the limits on the number of candidates to be invited

Maximum number: 5

Objective criteria for choosing the limited number of candidates:

Experience with grammar schools

Your company must be able to provide a reference for an existing grammar/secondary school that you currently provide a cleaning service for. This stage is part of St Olave's Grammar School's due diligence process.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Experience with grammar schools

Your company must be able to provide a reference for an existing grammar/secondary school that you currently provide a cleaning service for. This stage is part of St Olave's Grammar School's due diligence process.

III.1.3) Technical and professional ability

List and brief description of selection criteria

Experience with grammar schools

Your company must be able to provide a reference for an existing grammar/secondary school that you currently provide a cleaning service for. This stage is part of St Olave's Grammar School's due diligence process.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 April 2021

Local time

5:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

23 April 2021

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

(MT Ref:222317)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Country

United Kingdom