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Tender

Student Enquiry and Conversion Management Services

LIVERPOOL HOPE UNIVERSITY

F02: Contract notice

Notice identifier: 2025/S 000-005694

Procurement identifier (OCID): ocids-h6vhtk-04e390

Published 18 February 2025, 5:22pm

Section I: Contracting authority

I.1) Name and addresses

LIVERPOOL HOPE UNIVERSITY

HOPE PARK, TAGGART AVENUE

LIVERPOOL

L169JD

Contact

Steven Parker

Email

procurement@hope.ac.uk

Country

United Kingdom

Region code

UKD72 - Liverpool

Companies House

003285547

Internet address(es)

Main address

<https://www.hope.ac.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/hope.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://in-tendhost.co.uk/hope.aspx/Home>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Student Enquiry and Conversion Management Services

Reference number

LHU 00000164

II.1.2) Main CPV code

- 75121000 - Administrative educational services

II.1.3) Type of contract

Services

II.1.4) Short description

Liverpool Hope University is pleased to invite tenders for the provision of enquiry and conversion management services to support conversion of enquirers, applicants and offer holders across our programme portfolio. The University would like the service to cover both the phases of enquiry to application (enquiries) and offer to enrolment (conversion), noting the contract may be phased in implementation.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKD72 - Liverpool

II.2.4) Description of the procurement

Liverpool Hope University is pleased to invite tenders for the provision of enquiry and conversion management services to support conversion of enquirers, applicants and offer holders across our programme portfolio. The University would like the service to cover both the phases of enquiry to application (enquiries) and offer to enrolment (conversion),

noting the contract may be phased in implementation.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Potential for an additional 2 x 12 months (subject to satisfactory performance)

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.14) Additional information

To take part in this tender opportunity, please register by visiting <https://in-tendhost.co.uk/hope.aspx/Home> and access project

LHU 00000164.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

2 April 2025

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

2 April 2025

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.3) Additional information

To take part in this tender opportunity, please register by visiting <https://intendhost.co.uk/hope/aspx/Home> and access project

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VI.4) Procedures for review

VI.4.1) Review body

Liverpool Hope University

Liverpool

L16 9JD

Country

United Kingdom